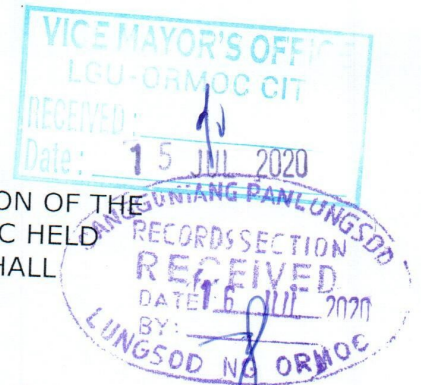


REPUBLIKA NG PILIPINAS
SANGGUNIANG PANLUNGSOD
LUNGSOD NG ORMOC

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE
FIFTEENTH SANGGUNIANG PANLUNGSOD NG ORMOC HELD
AT THE SANGGUNIANG PANLUNGSOD SESSION HALL
ON JULY 14, 2020



PRESENT:

Leo Carmelo L. Locsin, Jr.
Benjamin S. Pongos, Jr.,
Roiland H. Villasencio,
Tomas R. Serafica,
Nolito M. Quilang,
Eusebio Gerardo S. Penserga,
Jasper M. Lucero,
Peter M. Rodriguez,
Vincent L. Rama,
Gregorio G. Yrastorza III,
Lalaine A. Marcos,
Esteban V. Laurente,

City Vice Mayor & Presiding Officer
SP Member, Majority Floor Leader
SP Member, 1st Asst. Majority Floor Leader
SP Member, Presiding Officer "Pro-Tempore"
2nd Asst. Majority Floor Leader, SP Member
SP Member
SP Member
SP Member
SP Member
SP Member
SP Member
Ex-Officio SP Member, Chapter President,
Liga ng mga Barangay ng Ormoc
Ex-Officio SP Member, Chapter President,
Panlungsod na Pederasyon ng mga Sangguniang Kabataan ng Ormoc

EXPLANATORY STATEMENT

WHEREAS, realizing the crucial role of the Architect in community and urban renewal development, Section 454, sub-section (b) of Republic Act No. 7160, otherwise known as Local Government Code of 1991, provides for the creation of the City Architect with the relevant functions defined in Section 485, Article XV;

WHEREAS, being an independent city with an accelerated phase of Urban Renewal and Development, the Ormoc City government needs to ensure that a "socio-architectural" community development and changes are executed based on sound architectural design and standards;

WHEREAS, the Architect plays a crucial role in the realization of a well-executed Urban Renewal Development by applying his/her professional expertise in the art and science of developing design concepts, planning for functional relationships and intended uses and establishing the form, appearance, aesthetics, and construction details, enlargement, or alteration of a building or environs intended for human use or occupancy;

WHEREAS, under Section 454 of Republic Act No. 7160 or the Local Government Code 1991, the Sangguniang Panlungsod is empowered to "create such other offices as may be necessary to carry out the purpose of the City Government";

WHEREAS, under Section 76 of Republic Act No. 7160, "every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission";

NOW, THEREFORE, on motion of SP Member Jasper M. Lucero, Chairman, Committee of Good Government and Oversight, severally seconded by SP Members Tomas R. Serafica, Nolito M. Quilang, Peter M. Rodriguez, Gregorio G. Yrastorza III, Lalaine A. Marcos, Esteban V. Laurente and Joan Marbie C. Simbajon; be it

RESOLVED, to enact:

ORDINANCE NO. 032
(Series of 2020)

AN ORDINANCE CREATING/ESTABLISHING THE OFFICE OF THE CITY ARCHITECT (OCAr), AND PROVIDING FOR AND DEFINING ITS ORGANIZATIONAL STRUCTURE, DUTIES AND FUNCTIONS.

BE IT ORDAINED by the 15th Sangguniang Panlungsod of Ormoc City, that:

SECTION 1. TITLE– This Ordinance shall be known as the "OFFICE OF THE CITY ARCHITECT (OCAr) ORDINANCE OF 2020".

SECTION 2. CREATION– There is hereby created an OFFICE which shall be known as the "OFFICE OF THE CITY ARCHITECT" (OCAr) which shall be under the Office of the City Mayor.

SECTION 3. COMPOSITION– The Office of the City Architect shall initially be composed of four (4) regular employees and three (3) casual employees, as follows:

- a. One (1) **Architect IV** (SG 22)
- b. Two (2) **Architect II** (SG 16)
- c. One (1) **Administrative Assistant II** (Clerk IV/SG 8)
- d. Three (3) **Administrative Aide I** (Casual/SG 1)

SECTION 4. TRANSFER OF POSITIONS– One (1) filled and one (1) unfilled positions from the City Engineering Office shall be transferred to the Office of the City Architect, to wit:

NO. OF ITEMS	POSITION TITLE	SG	ITEM NO. (2020)	SOURCE
1	Architect II	16	602	City Engineering Office
1	Architect II	16	572	City Engineering Office

The OCAr staff may be augmented through any or a combination of the following options:

- a. Designation or assignment of personnel to the OCAr in concurrent capacities with their existing positions;
- b. Reassignment of personnel of the City to the OCAr; and
- c. Full-time or part-time detail of existing personnel to the OCAr.

SECTION 5. CREATION/ABOLITION OF POSITIONS– The following vacant/unfilled positions shall be abolished to give way to the creation of One (1) Architect IV (Designated City Architect) with SG 22 and one (1) Administrative Assistant II with SG 8.

NO. OF ITEM(S)	POSITION FOR ABOLITION	SG	ITEM NO. (2020)	SOURCE
[1]	[Admin Aide I]	[1]	[518]	[City Hospital]
[1]	[Admin Aide I]	[1]	[519]	[City Hospital]
[1]	[Dentist I]	[14]	[531]	[City Hospital]
[1]	[Dental Aide]	[4]	[532]	[City Hospital]
[1]	[Admin Aide III]	[3]	[349]	[CGSO]

SECTION 6. HEAD OF OFFICE– The newly created Office shall be headed by an Architect IV who shall be designated as the City Architect.

SECTION 7. QUALIFICATIONS– The City Architect shall be a citizen of the Philippines, a resident of Ormoc City, of good moral character, and a Licensed Architect. He/she must have acquired experience in the practice of his/her profession for at least four (4) years.

SECTION 8. DUTIES AND FUNCTIONS– The Office of the City Architect shall have the following functions:

- a. Formulate measures for the consideration of the Sanggunian and provide technical assistance and support to the City Mayor in carrying out measures to ensure the delivery of basic services and provision of adequate facilities relative to architectural planning and design as provided for under Section 17 of the LGC of 1991;
- b. Develop plans and strategies and upon approval thereof by the City Mayor, as the case may be, implement the same, particularly those which have to do with architectural planning and design programs and projects;
- c. Prepare and recommend for consideration of the Sanggunian the architectural plan and design for the local government unit or a part thereof, including the renewal of slums and blighted areas, land reclamation activities, the greening of land, and appropriate planning of marine and foreshore areas;
- d. Review and recommend for appropriate action of the Sanggunian, City Mayor, as the case may be, the architectural plans and design submitted by governmental and non-governmental entities or individuals, particularly those for undeveloped, underdeveloped, and poorly-designed areas; and
- e. Coordinate with government and non-government entities and individuals involved in the aesthetics and the maximum utilization of the land and water within the jurisdiction of the local government unit, compatible with environmental integrity and balance ecology;
- f. Be in the frontline of the delivery of services involving architectural planning and design, particularly those related to the redesigning of spatial distribution of basic facilities and physical structures during and in the aftermath of man-made and natural calamities and disasters;
- g. Recommend to the Sanggunian and advise the City Mayor, as the case may be, on all matters relative to the architectural planning and design of all government infrastructure projects as it relates to the total socio-economic development of the local government units;
- h. Prepare and review architectural specifications, architectural lay-outing and utilization of spaces within the public building and its site and architectural design of engineering structures or any part thereof;
- i. Provide coordination and responsible direction for the construction, renovation, repair and maintenance of buildings including their sites and environs intended for public use;
- j. Extend technical assistance to barangays and non-government organizations;

- k. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

SECTION 9. ORGANIZATION– The organizational set-up of the Office of the City Architect (OCAr) including the Qualification Standards (the proposed organization and qualification standards are reflected in the attached Annexes A & A-1) shall conform to the requirements of the Department of Budget and Management (DBM) and the Civil Service Commission (CSC).

SECTION 10. STAFFING REQUIREMENTS– The filling up of positions in the newly created OCAr shall be in accordance with the provisions of CSC on merit and fitness.

SECTION 11. FUNCTIONAL RE-ALIGNMENT– The functions of the Architectural Section, City Engineering Office shall be absorbed by the newly created OCAr. The said staffing modification shall not result in the termination of services of incumbent personnel of the Architectural Section, City Engineering Office as they may be either absorbed in OCAr or retained in the City Engineering Office.

SECTION 12. BUDGETARY AND FINANCIAL REQUIREMENT– The capital expenditures, maintenance and other operating budgets of the newly-created office shall be included in the regular annual budget of the Ormoc City Government.

SECTION 13. SEPARABILITY CLAUSE– If, for any reason, any part or provision of this Ordinance be declared unconstitutional or invalid, the other parts or provisions hereof not affected shall continue to be in full force and effect.

SECTION 14. REPEALING CLAUSE– All Ordinances and or Resolutions, or portions thereof, inconsistent with this Ordinance are hereby repealed or modified accordingly.

SECTION 15. EFFECTIVITY– This Ordinance shall take effect 15 days after its publication.

ENACTED, July 14, 2020.

RESOLVED, FURTHER, to furnish copies of this ordinance one each to the City Mayor Richard I. Gomez, the City Administrator; the City Legal Officer; the City Budget Officer; the City Accountant; the City Treasurer; the City Auditor; the HRMO; the City Engineer; the Civil Service Commission – Ormoc; the City Local Government Operations Officer-DILG; and other offices concerned;

CARRIED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the above ordinance.


MARIA ANTONIETA G. CO HAT
Secretary to the
Sangguniang Panlungsod

ATTESTED:



LEO CARMELO L. LOCSIN, JR.
City Vice Mayor & Presiding Officer

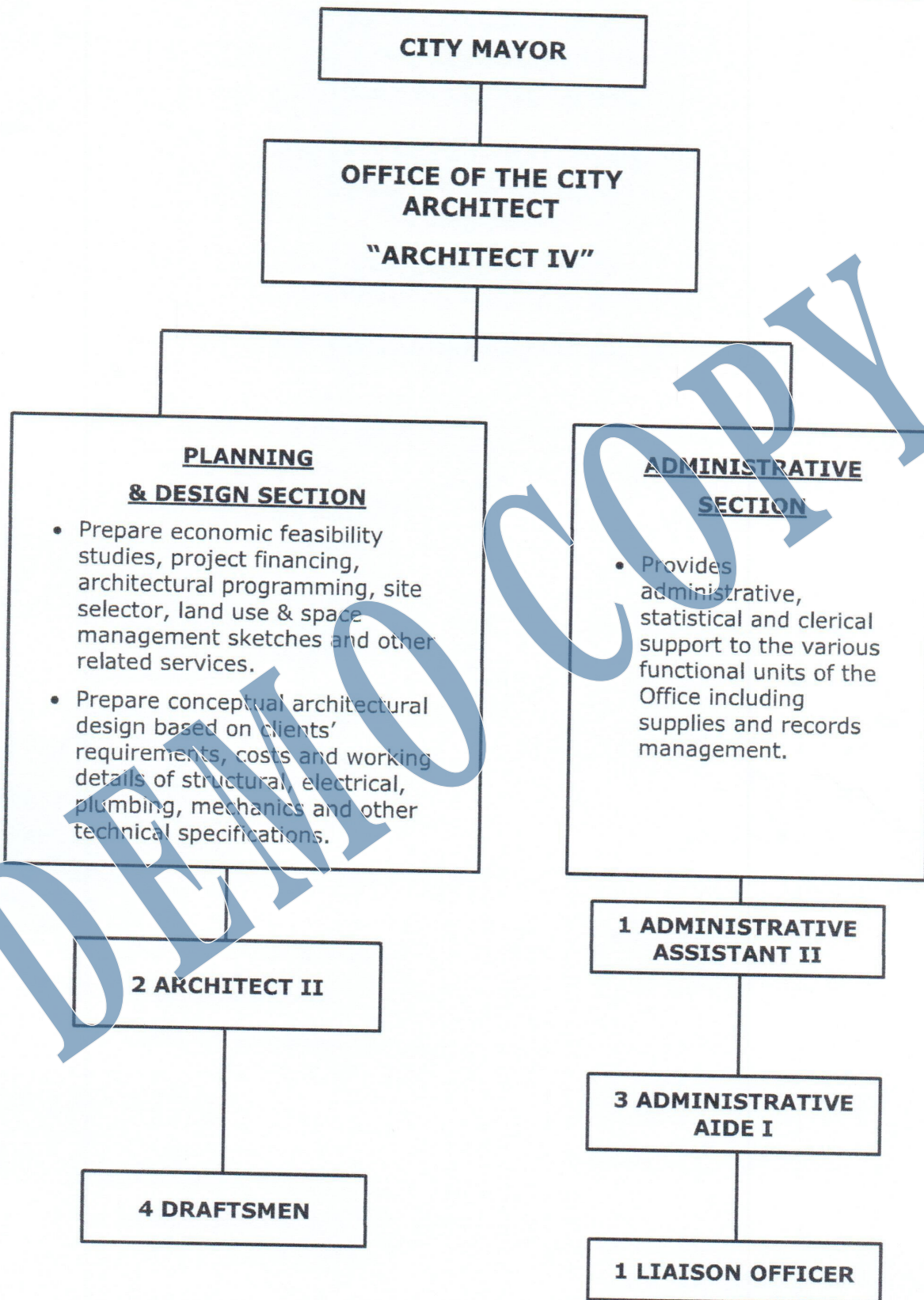
APPROVED:



RICHARD I. GOMEZ
City Mayor

16 JUL 2020
(Date)

Annex A



OCAR PROPOSED POSITIONS AND QUALIFICATIONS

No. of Pos.	Position Title	SG	Qualification Standards	Monthly Basic Salary	Annual Salary/ position
1	Architect IV (Designated City Architect)	22	<ul style="list-style-type: none">- BS Architecture- Four (4) years relevant experience involving management and supervision- 24 hours of relevant managerial and supervisory training- RA 1080 (Architect)	66,867	802,404.00
2	Architect II	16	<ul style="list-style-type: none">- Bachelor's Degree in Architecture- One (1) year of relevant experience- 4 hours of relevant training- RA 1080 (Architect)	35,106	421,272.00
1	Administrative Assistant II (Clerk IV)	8	<ul style="list-style-type: none">- Completion of at least two (2) years college course- One (1) year of relevant experience- 4 hours of relevant training- Career Service sub professional eligibility	17,500	210,060.00