

REPUBLIC OF THE PHILIPPINES
ORMOG CITY

Office of the Municipal Board

EXCERPTS FROM THE MINUTES OF THE MUNICIPAL BOARD ORMOG CITY
IN ITS REGULAR SESSION ON JULY 17, 1948

PRESENT:

Hon. Iñaki Larrazabal.....Presiding Officer
" Rafael D. Omega.....City Councillor
" Guillermo T. Parrilla....." "
" Flaviano Montesclaros....." "
" Pablo Pajaron....." "
" Margarito Tugonon....." "

ABSENT:

Hon. Victorino C. Teloron.....City Councillor
" Cleto P. Evangelista....." "
" Esteban Conejos....." "
Was appointed Chief of Police, Ormog City on
April 7, 1948 by the Hon. Secretary of the Interior.

RESOLUTION NO. 211

The Board, on motion of Member Omega, seconded by Member Parrilla, approved the following Ordinance to wit:

ORDINANCE NO. 13

AN ORDINANCE APPROPRIATING FUNDS FOR THE NECESSARY
EXPENSES OF THE GOVERNMENT OF ORMOG CITY DURING THE
PERIOD FROM JULY 1, 1948 TO JUNE 30, 1949 AND FOR OTHER
PURPOSES

Be it ordained by the Municipal Board of Ormog City
that:

SECTION 1.- The sum of TWO HUNDRED EIGHTY SEVEN
THOUSAND SEVEN HUNDRED SEVENTY EIGHT (P207,778.38) PESOS
AND THIRTY EIGHT CENTAVOS or so much thereof as may be neces-
sary is hereby appropriated out of any funds existing in the
City Treasury not otherwise appropriated to meet the expenses
of the government of Ormog City during the period from July 1,
1948 to June 30, 1949, in the various department branches or
offices, subject to the limitation and in the manner herein
provided:

GENERAL FUND

OFFICE OF THE CITY MAYOR
1. Salaries and Wages

	Salary per annum
One City Mayor.....	P 4,000.00
One Secretary.....	1,000.00
One Chauffeur-Mechanic.....	900.00
One Clerk.....	840.00
One Janitor-Messenger.....	720.00
Total for salaries and wages	P8,360.00

2. Contingent Expenses

City Mayor's allowance.....	P 2,000.00
Traveling expenses.....	1,000.00
Supplies and materials.....	500.00
Illumination.....	3,600.00
Communication.....	200.00
Other services.....	500.00
Total for contingent expenses.....	P 7,800.00

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ORDINANCE NO.15 (Cont'd)

OFFICE OF THE MUNICIPAL BOARD

1. Salaries and Wages

	Salary per annum
Per Diem of 8 City Councilors.....	P 6,560.00
One Secretary.....	1,600.00
One Senior Clerk.....	1,200.00
One Clerk- stenographer.....	1,440.00
One Clerk - Filler.....	1,080.00
One Chauffeur.....	960.00
One Janitor-messenger.....	840.00
Per Diem of Barrio Lieutenants per official call.....	1,400.00
Per Diem of City Councilors while official travel in the barrios.....	2,500.00
Total for salaries and wages.....	P 15,780.00

2. Contingent Expenses

Communications.....	100.00
Office Supplies and Materials.....	400.00
Two typewriters, official gazette, etc.....	1,000.00
Traveling Expenses of City Councilors.....	2,000.00
For purchase of Jeep station wagon or car.....	6,000.00
One bicycle.....	150.00
Illumination.....	100.00
Total for contingent expenses.....	P 9,750.00

FINANCE DEPARTMENT

1. Salaries and Wages

One City Treasurer.....	P 3,600.00
One Chief Clerk and Deputy.....	2,400.00
One Administrative Deputy.....	1,200.00
One Bookkeeper and Deputy.....	1,140.00
One Assistant Bookkeeper.....	960.00
One Campaign Clerk.....	840.00
Two Internal revenue clerks at P780.00 each p.a.....	1,560.00
One Record Clerk.....	780.00
Three clerks at P780.00 each per annum.....	2,340.00
Two clerks at P780.00 each per annum.....	1,560.00
One Temporary Clerk.....	780.00
One property custodian.....	780.00
Total for salaries and wages.....	P 18,000.00

OPERATION OF MARKET AND SLAUGHTERHOUSE

One Market Superintendent.....	P 1,600.00
One Market Collector.....	840.00
One Market Collector.....	780.00
Two Market Collectors at P780.00 each p.a.....	1,560.00
One Market Helper at P2.00 per day.....	500.00
Five Market Scavengers at P600.00 each per annum.....	3,000.00
Total for Market and Slaughterhouse.....	P 8,380.00

2. Contingent Expenses

Travel and Transportation.....	0-5-2.....	P 1,000.00
Supplies and Materials.....	-3.....	500.00
Freight and Delivery Service.....	-1.....	100.00
Equipment and repair service.....	-1.....	100.00
Illumination and power service.....	-1.....	100.00
Communications.....	-1.....	200.00

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ORDINANCE NO. 13 (Cont'd)

FINANCE DEPARTMENT (Cont'd)

<u>Contingent Expenses (Cont'd)</u>	<u>Salary per annum</u>
Other service..... -t.....	200.00
Office equipment (typewriter, adding machine, etc.)	500.00
Other miscellaneous equipment..... c-79.....	200.00
Total for contingent expenses.....	2,600.00

ASSESSMENT DIVISION

1. Salaries and wages

One Deputy Assessor.....	1,200.00
One Assessment Clerk.....	720.00
Ten Special Assessor at \$2.50 per day for six mo.	2,400.00
Total for salaries and wages.....	5,320.00

2. Contingent Expenses

Supplies and materials.....	500.00
Total for contingent expenses.....	500.00

OFFICE OF THE MUNICIPAL JUDGE

1. Salaries and wages

One Judge.....	3,600.00
One Clerk of Court.....	1,000.00
Total for salaries and wages.....	4,600.00

2. Contingent Expenses

Traveling Expenses.....	500.00
Office supplies and materials.....	100.00
Equipments, (tables, chairs, lawbooks, etc.).....	500.00
Miscellaneous.....	100.00
Total for contingent expenses.....	1,500.00

HEALTH DEPARTMENT

1. Salaries and wages

One City Health Officer.....	2,640.00
One Chief Sanitary Inspector & Chief Clerk.....	1,800.00
One Dispensary attendant.....	900.00
Three Sanitary Inspectors at \$720.00 each p.a.....	2,160.00
Three Sanitary Inspector at \$720.00 each p.a.....	2,160.00
One Correspondence-Property Clerk.....	720.00
One Registrar Clerk.....	720.00
One Janitor - Messenger.....	720.00
One Dispensary attendant.....	720.00
Total for salaries and wages.....	12,540.00

2. Contingent Expenses

Office supplies and materials.....	400.00
Medical " " ".....	300.00
Biological products.....	640.00
Freight and Delivery service.....	50.00
Repairs.....	50.00
Illumination and power service.....	30.00
Traveling expenses and per diems.....	500.00
Medical equipment.....	500.00
Other service.....	50.00
Total for contingent expenses.....	2,120.00

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ORDINANCE NO. 13 (Cont'd)

OFFICE OF THE CITY ATTORNEY

1. Salaries and Wages

	Salary per annum
One City Attorney.....	\$ 3,000.00
One Clerk Register of Deeds.....	900.00
One Clerk-Typist.....	720.00
Total for salaries and wages.....	\$ 4,620.00

2. Contingent Expenses

Traveling expenses.....	500.00
Office Equipment.....	500.00
Other service.....	50.00
Communication.....	100.00
Total for contingent expenses.....	\$ 1,150.00

OFFICE OF THE CITY AUDITOR

1. Salaries and Wages

One City Auditor.....	\$ 3,240.00
One Senior Clerk.....	1,500.00
One Clerk.....	900.00
Two Checkers at \$2.50, a day chargeable to projects.....	
Total for salaries and wages.....	\$ 5,760.00

2. Contingent Expenses

Traveling Expenses.....	\$ 500.00
Office Equipment.....	1,000.00
Communications.....	100.00
Other service.....	50.00
Total for Contingent Expenses.....	\$ 1,650.00

POLICE DEPARTMENT

1. Salaries and Wages

One Chief of Police.....	\$ 2,400.00
One Master Sergeant.....	1,020.00
One First Sergeant.....	1,020.00
Two Duty Sergeants at \$640.00 each p.a.....	1,280.00
Four Corporals at \$700.00 each per annum.....	2,800.00
Six Patrolmen(1st class) at \$756.00 each p.a.....	4,536.00
Ten Patrolmen(2nd class) at \$744.00 each p.a.....	7,440.00
Twenty seven(3rd class) Patrolmen at \$720.00 each p.a.....	19,440.00
Three Police Women(3rd class) at \$720.00 each p.a.....	2,160.00
Total for salaries and wages.....	\$42,576.00

2. Contingent Expenses

Two(2) bicycle for uniformed class.....	\$ 250.00
One Khaki suit and one pair of shoes for uniform.....	2,000.00
Transportation for the Police Department.....	400.00
Supplies, papers, etc.....	250.00
Maintenance of Prisoners.....	2,000.00
Total for contingent expenses.....	\$ 4,910.00

SECRET SERVICE

1. Salaries and Wages

One Chief.....	\$ 1,560.00
Two Sergeants at \$960.00 each p.a.....	1,920.00
Eleven(11) privates at \$780.00 each p.a.....	8,580.00
Total for salaries and wages.....	\$12,060.00

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ORDINANCE NO. 13 (Cont'd)

SECRET SERVICE (Cont'd)

<u>Contingent expenses</u>	<u>Salary per annum</u>
One typewriter.....	300.00
One bicycle.....	130.00
Total for contingent expenses.....	430.00

FIRE DEPARTMENT

1. Salaries and Wages

One Chief.....	1,440.00
One Sergeant.....	840.00
One Clerk.....	780.00
Seven(7) Privates at \$720.00 each p.a.....	5,040.00
Total for salaries and wages.....	8,100.00

2. Contingent Expenses

Uniforms with Helmet.....	370.00
Cots with Mosquito nets.....	100.00
Supplies.....	100.00
One Typewriter.....	350.00
One bicycle.....	130.00
Fire Fighting Apparatus.....	6,000.00
Total for contingent expenses.....	6,950.00

AGRICULTURAL DEPARTMENT

1. Salaries and Wages

One Agricultural Inspector.....	1,200.00
One Nursery Foreman.....	750.00
One Assistant Foreman.....	720.00
Two Pest Inspectors at \$960.00 each per annum.....	1,920.00
One skilled laborer at \$2.00 per day.....	600.00
Total for salaries and wages.....	5,220.00

2. Contingent Expenses

Traveling Expenses.....	100.00
Supplies and Materials.....	50.00
Total for contingent expenses.....	150.00

OFFICE OF THE CITY ENGINEER

1. Salaries and Wages

One City Engineer.....	3,000.00
One Building Inspector.....	1,080.00
Total for salaries and wages.....	4,080.00

TRANSFER OF FUNDS

1. For Public Improvement Fund.....	20,000.00
2. Transfer to School Fund.....	15,875.30
3. For Construction of Public Library.....	2,000.00
4. Aid to City Puericulture Center and Maternity House.....	1,000.00
5. Unappropriated balance.....	236.38
Total for Transfer of Funds.....	39,112.38

OFFICE OF THE CITY ENGINEER

ENGINEERING FUND

One Chief Clerk.....	1,440.00
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ORDINANCE NO. 13 (Cont'd)

ENGINEERING FUND (Cont'd)

	Salary per annum
One Property Clerk.....	P 1,200.00
One Ledger Clerk.....	960.00
One Messenger-Janitor.....	720.00
Total for Engineering Fund	P 4,520.00

ROAD AND BRIDGE FUND

Salaries and wages

One City Foreman.....	P 1,200.00
One Chauffeur.....	900.00
Total for salaries and wages	P 2,100.00

WATERWORKS FUND

Salaries and Wages

One Waterworks Inspector.....	P 900.00
One Chief Plumber.....	840.00
One Plumber.....	720.00
One Billing-Collector.....	840.00
One Intake Watchman.....	540.00
One Reservoir Watchman.....	540.00
Total for salaries and wages	P 4,380.00

SCHOOL FUND

ORINOC CITY DISTRICT I

1. Salaries and Wages

Regular 12 months

3 Principals each at P135.00 per month.....	P 4,860.00
4 Teachers " " 150.00 per month.....	6,240.00
1 Teacher " " 120.00 " "	1,440.00
1 Teacher " " 110.00 " "	1,320.00
1 Office Clerk " 60.00 " "	720.00
2 Janitor-Messengers 60.00 " " each.....	1,440.00

Temporary - 9.5 months

2 Teachers each at P120.00 per month.....	P 2,280.00
10 new Teachers " 100.00 " " each.....	9,500.00
55 G/S/I/S/.....	879.00
Total for salaries and wages	P 26,679.00

2. Contingent Expenses

Traveling Expenses of personnel.....	P 50.00
Freight, express, and delivery service.....	50.00
Supplies and materials.....	100.00
Furniture and equipments.....	200.00
Rental of building.....	600.00
Total for contingent expenses	P 1,000.00

ORINOC CITY DISTRICT II

1. Salaries and Wages

Regular 12 months

Additional Compensation of Division Superintendent	P 1,200.00
6 Principals each at P135.00 per month.....	9,720.00
1 Teacher " 115.00 " "	1,380.00

Temporary - 9.5 months

ORDINANCE NO. 15 (Cont'd)

OMMOG CITY DISTRICT II (Cont'd)

Temporary 9.5 months	Salary per annum
2 Teachers each at \$115.00 per month.....	2,185.00
11 Teachers " " 100.00 per month.....	10,450.00

Other Personnel 12 months

1 Office Clerk at \$60.00 per month.....	720.00
3 Janitor-Messengers each at \$60.00 per month.....	2,160.00
Total for salaries and wages.....	13,415.00

2. Contingent Expenses

Travel Expenses of personnel.....	50.00
Supplies and materials.....	100.00
Maintenance and Repair of Buildings.....	50.00
Freight, express and delivery service.....	50.00
Furnitures and equipment.....	200.00
5% Insurance Premium.....	31.80
Total for contingent expenses.....	1,241.80

Unappropriated balance (School Fund).....	50.00
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RECAPITULATION

Total for City Mayor.....	15,520.00
Total for Municipal Board.....	25,510.00
Total for Finance Department.....	29,160.00
Total for Assessment Division.....	5,820.00
Total for Municipal Judge.....	6,180.00
Total for Health Department.....	14,660.00
Total for City Attorney.....	5,830.00
Total for City Auditor.....	7,410.00
Total for Police Department.....	47,780.00
Total for Secret Service.....	12,490.00
Total for Fire Department.....	15,050.00
Total for Agricultural Department.....	5,370.00
Total for City Engineer.....	4,080.00
Total for Transfer of Funds.....	59,112.58
Total for Engineering Fund.....	4,320.00
Total for Road and Bridge Fund.....	2,100.00
Total for Waterworks Fund.....	4,380.00
Total for School Fund.....	45,000.00
Grand Total.....	787,778.38

Section 2.- All sums appropriated in this Ordinance for salaries and wages for the various departments and offices of the City shall be expended for the specific purposes for which appropriated and no amount appropriated for salaries and wages shall be available for the payment of contingent and other expenses, nor shall any amount appropriated for contingent and other expenses, be available for the payment of salaries and wages provided that by resolution of the Municipal Board upon the approval of the City Mayor, the City Treasurer shall effect in the account books of the City Treasurer or such transfer or readjustment of unexpended balances from one item to another in this appropriation Ordinance for the purpose of paying obligations which are expressly authorized by law.

Section 3.-The total amount appropriated in this Ordinance for the contingent expenses of any department or office of the City shall be available with the specific authority of the Board to be done by resolution, duly approved by the Mayor, for

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ORDINANCE NO. 13 (Cont'd)

Section 3 (Cont'd)

the payment of any or all items or contingent expenses pertaining to the said department or office; provided; however, that the respective appropriations herein made for said department or office for traveling expenses of personnel shall be available for payment of such expenses as may accrue to said department or office by reason of the operation of the Travel Expense Law, Chapter XIV of the Revised Administrative Code of nineteen hundred and seven-
teen.

Section 4- The net surplus of all appropriations herein made for current expenses of the departments and offices of the city shall revert to the general fund.

CARRIED UNANIMOUSLY.

I HEREBY CERTIFY TO the correctness of the above-quoted resolution and ordinance.

Maximo Malinao
MAXIMO MALINAO
Secretary

ATTESTED:

Isabel L. Landa
ISABEL LANDA
City Mayor

COPY FURNISHED:

The Hon. Secretary of Finance, Manila
The City Treasurer, Ormao City
The Hon. City Mayor, Ormao City
The City Auditor, Ormao City
The Hon. Secretary of Interior, Manila
File

ATTESTED:

Isabel L. Landa
ISABEL LANDA
Secretary to the City Mayor