

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE
SEVENTH MUNICIPAL BOARD OF ORMOC CITY, PHILIPPINES, HELD
AT ITS SESSION HALL ON APRIL 4, 1974

PRESENT:

Hon. Jesus B. Lladoc, Vice-Mayor, Presiding Officer
Hon. Cristobal S. Mendola, City Councilor
Hon. Bruno T. Marquez, Jr., City Councilor
Hon. Eduardo P. Tan, City Councilor
Hon. Albino P. Porcadilla, City Councilor
Hon. Cesar S. Samson, City Councilor
Hon. Rafael M. Mejia, City Councilor

ABSENT:

Hon. Jose C. Aviles, Floor Leader

RESOLUTION NO. 58

"WHEREAS, in line with the policy of encouraging local government units evolve local development plans particularly in urban areas envisioned in Section 6 of Presidential Decree No. 144 dated March 3, 1973, the Honorable Secretary of Local Government and Community Development has on March 11, 1974, issued Memorandum Circular No. 74-20 providing guidelines in the creation and organization of City Planning and Development Boards and their staff;

"WHEREAS, Memorandum Circular No. 74-20, current series, of the Department of Local Government and Community Development, provides that consistent with the provisions of their respective city charters and other existing laws, city councils or municipal boards may, by appropriate resolution or ordinance, create a City Planning and Development Board or its equivalent to be placed under the administrative supervision of the City Mayor whose main functions are likewise embodied in said memorandum circular;

"NOW, THEREFORE, on motion of Councilor Mendola, seconded by Councilor Marquez;

"RESOLVED, to adopt:

ORDINANCE NO. 7

AN ORDINANCE CREATING THE CITY PLANNING AND DEVELOPMENT BOARD AND ITS STAFF IN ORMOC CITY
DEFINING THEIR FUNCTIONS AND MEMBERSHIPS
IN-LINE WITH DLGCD MEMORANDUM CIRCULAR NO.
74-20 DATED MARCH 11, 1974.

BE IT ORDAINED, by the Municipal Board of Ormoc City,
That:

SECTION 1. The City Planning and Development Board:
its main functions. - There shall be created a City Planning and Development Board of Ormoc City to be placed under the administrative supervision of the City Mayor, which shall have, as its main functions, the following:

a) Prepare, recommend and keep an up-to-date integrated, realistic, responsive and comprehensive development program designed to achieve effective employment of physical, human and other resources of the city;

b) Provide information and technical advice necessary in the formulation of plans and policies and the support needed in the effective implementation thereof;
and

c) Prepare and recommend the criteria or standards in determining priorities for effective implementation of development programs and projects.

SECTION 2. Composition of the Board. - The City Planning and Development Board, whose members, except as herein provided, shall be designated by the City Mayor, shall be composed of the following:

- a) Head of the City Planning and Development Staff (in the absence of a City Administrator);
- b) City Treasurer;
- c) Vice-Mayor and Presiding Officer and the Floor Leader of the Municipal Board to represent the city legislative body;
- d) City Engineer;
- e) President of the Association of Barrio Councils or President of the Federation of Barangays;
- f) City Development Officer, representing the Department of Local Government and Community Development;
- g) Superintendent of City Schools;
- h) A representative of the business sector and/or civic organizations; and
- i) A representative of the religious sector.

Provided, however, That if he chooses, the City Mayor may assume the chairmanship of the City Planning and Development Board; otherwise, the Board shall elect, at its organizational or initial meeting, the chairman and other officers thereof from among the members;

SECTION 3. The Planning and Development Staff: its functions. - The City Planning and Development Board shall be assisted by a staff, to be known as the Planning and Development Staff, which shall have the following functions:

- a) Provide staff support and assistance to the City Planning and Development Board in carrying out their functions;
- b) Assist in the formulation of development policies and objectives;
- c) Assess the needs and potentials of the city for development through the conduct of surveys of physical characteristics, socio-economic conditions and resources and compile, synthesize and analyze the data or results obtained therefrom for the purpose of preparing a comprehensive development plan; and
- d) Provide technical assistance and services to other offices relative to urban development planning.

SECTION 4. Composition of the Staff. - The Planning and Development Staff shall be composed of the following:

- a) The Planning Director (in the absence of a City Administrator) who shall be the head of the staff;
- b) An urban planner;
- c) A management specialist;
- d) A sociologist;
- e) An economist;

- f) An engineering analyst;
- g) A fiscal analyst; and
- h) A statistician

who shall be appointed or designated by the City Mayor in accordance with existing laws: provided, that whenever there is a need for additional technical assistance the City Mayor may draw from the expertise available in the city government: provided, likewise, that the functions of development committees, which may have been created under Memorandum Circular No. 73-17 dated May 30, 1973, of the Department of Local Government and Community Development, including their personnel, records and equipment, shall be transferred to the City Planning and Development Board: provided, finally, that necessary clerical personnel shall be made available to the Staff.

SECTION 5. The City Mayor's discretion. - Subject to existing laws, the City Mayor may, in his discretion, direct other development or planning councils or boards of the city to coordinate their respective activities with the City Planning and Development Board so as to avoid, among others, duplication of functions and to attain a simplified and well-oriented program of activities.

SECTION 6. Repeal. - Any ordinance or portions thereof inconsistent with this Ordinance is hereby repealed or modified accordingly.

SECTION 7. Effectivity. - This Ordinance shall take effect immediately upon its approval.

ENACTED, April 4, 1974.

"RESOLVED, FURTHER, to furnish a copy of this resolution ordinance each to the Honorable Secretary of Local Government and Community Development, Quezon City; the City Engineer, the City Treasurer, the City Development Officer, the Division Superintendent of City Schools, and all others concerned in the City of Ormoc;

"CARRIED UNANIMOUSLY."

I HEREBY CERTIFY to the correctness of the above-quoted resolution-ordinance.

Laureano J. Suan
LAUREANO J. SUAN
Secretary

ATTESTED:

Jesus B. Lladoc
JESUS B. LLADOC
Vice-Mayer
Presiding Officer

APPROVED:

Inaki A. Larrazabal
INAKI A. LARRAZABAL
City Mayor

ATTESTED AS APPROVED:

Sotero M. Pepito
SOTERO M. PEPITO
Secretary to the City Mayor