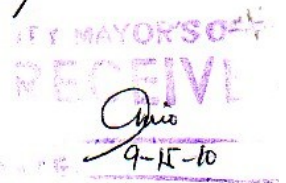




REPUBLIKA NG PILIPINAS
SANGGUNIANG PANLUNGSOD
LUNGSOD NG ORMOC



EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE TWELFTH
SANGGUNIANG PANLUNGSOD NG ORMOC HELD AT THE
SANGGUNIANG PANLUNGSOD SESSION HALL,
NEW ORMOC CITY HALL BUILDING
ON SEPTEMBER 07, 2010 IN LIEU OF
SEPTEMBER 09, 2010



PRESENT:

Hon. Nepomuceno P. Aparis I,
Hon. Ruben R. Capahi,
Hon. Rolando M. Villasencio,
Hon. Mario M. Rodriguez,
Hon. Lea Doris C. Villar,
Hon. Filomeno P. Maglasang,
Hon. Sotero M. Pepito,
Hon. Demosthenes F. Tugonon,
Hon. Rafael C. Omega, Jr.,
Hon. Corinne M. Corro,

Vice Mayor & Presiding Officer
City Councilor, Majority Floor Leader
City Councilor, Minority Floor Leader
City Councilor, Assist. Minority Floor Leader
City Councilor, Assist. Majority Floor Leader
City Councilor
City Councilor
City Councilor
City Councilor
Ex-Officio City Councilor,
SK Federation President

ON OFFICIAL BUSINESS:

Hon. Jose C. Alfaro, Jr.,
Hon. Antonio M. Codilla,

(O.B. - Ilo-Ilo City), City Councilor
(O.B. - Baguio City), Ex-Officio City Councilor
Chapter President, Liga ng mga Barangay ng Ormoc

ABSENT:

Hon. Claudio P. Larrazabal,

(On Leave), City Councilor,
Presiding Officer "Pro-Tempore"

PREFATORY STATEMENT

WHEREAS, the 12th Sangguniang Panlungsod ng Ormoc received an indorsement dated March 1, 2010 from the Office of the City Mayor anent the proposal of Mrs. Rosalinda S. Muyuela, City Accountant, for the creation of the position - Accountant III under the Office of the City Accountant. The proposed creation is deemed necessary for a better, more effective and efficient service of the City Accounting Department.

WHEREAS, the Office of the City Accountant has a very important function in overseeing the city's financial set-up. One of its major tasks is to conduct accounting and pre-audit services of the entire finances of the Local Government Unit of Ormoc City which consists of 25 Departments/Offices, 18 Divisions, and 110 Barangays. Adding to its workload is the current process of effecting a smooth transition in the system of recording accounting transactions from the Old Government Accounting System (OLGAS) to the New Government Accounting System (NGAs) which requires quality accounting personnel. On account of the work complexities at the City Accounting Office, it is imperative that an additional support staff, specifically a Certified Public Accountant (CPA), shall be taken in to complement the manpower requirements of the said office.

WHEREAS, the City Accountant, in her letter-proposal for the creation of the position - Accountant III, invoked her concern for the development and retention of a highly competent professional workforce in the public service in accordance with the provisions of Rule VIII, Sec.1 of Book V of Executive Order No. 292;

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WHEREAS, the Human Resource Management Office, through an indorsement dated February 23, 2010, stated that the proposed Accountant III position is in accordance with the Revised Index of Occupational Services, Position Titles and Salary Grades in the Local Government Units (IOS-LGUs) per Local Budget Circular Nos. 61 and 2009-92 dated March 18, 1996 and September 3, 2009 respectively.

WHEREAS, the matter was carefully considered by this august Body taking into consideration the provisions of Section 76 of the Local Government Code of 1991. The Sangguniang Panlungsod, as the Legislative Body of the city, has the responsibility to enact ordinances, approve resolutions and appropriate funds for the general welfare of the city (Sec. 458, LGC of 1991). Furthermore, the Code provides that the Sangguniang Panlungsod shall approve ordinances and pass resolutions necessary for an efficient and effective city government, and in this connection shall determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from city funds and provide for expenditures necessary for the proper conduct of programs, projects, services and activities of the city government (Sec. 458 (1) (viii) of LGC of 1991).

WHEREAS, this august Body believes that there is merit to the proposed creation of position as requested by Mrs. Muyuela at the City Accounting Office and is convinced that the move is directed towards the improvement of city operations and betterment of public service to the Ormocanons.

FOREGOING PREMISES CONSIDERED, on motion of City Councilor Ruben R. Capahi, Chairman, Committee on Good Government, duly seconded by Sotero M. Pepito; be it

RESOLVED, to enact:

ORDINANCE NO. 163

AN ORDINANCE CREATING THE POSITION – ACCOUNTANT III UNDER THE OFFICE OF THE CITY ACCOUNTANT AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE.

BE IT ENACTED, by the Twelfth Sangguniang Panlungsod ng Ormoc , That :

SECTION I. There shall be created One (1) new position at the Office of the City Accountant which is deemed necessary for its better, more effective and efficient operation;

SECTION 2. NOMENCLATURES OF THE NEW POSITION CREATED. The newly created position under the Office of the City Accountant and the corresponding Salary Grade Level and respective salary is as follows, to wit:

No. of Items	POSITION	Salary Grade	Monthly Salary
1	Accountant III	SG 19	P23,703.00

SECTION 3. QUALIFICATIONS, DUTIES AND FUNCTIONS:

Education : Bachelor's Degree in Commerce/ Business
Administration Major in Accounting

Experience : Two (2) years of relevant experience in accounting and auditing field
Training : Eight (8) hours of relevant training
Eligibility : RA 1080 Accountant

Duties and Responsibilities:

1. Reviews monthly trial balance with supporting schedules of all special funds after journalizing all transactions, posting to ledgers and checking the accuracy of all subsidiary ledgers against controlling accounts;
2. Checks and reviews Journal Entry Vouchers (JEV) with its supporting documents;
3. Assists in examining routine accounting documents such as payroll and purchase vouchers, cash receipts and disbursements voucher and petty cash voucher, to verify the accuracy of computation and ascertain that all transactions are properly supported in accordance with generally accounting and auditing rules and regulations;
4. Analyzes, reviews general accounts and subsidiary ledgers;
5. Assists the Division Chief by accomplishing various reports and Statements required by the Local and other government agencies; and
6. Perform such other accounting functions required by supervisor.

SECTION 4. The appropriation necessary to cover the cost of the newly created position under the Office of the City Accountant for the period October 1 – December 31, 2010 in the amount of Eighty Eight Thousand One Hundred Four Pesos & 58/100 (P88,104.58) shall be taken from the Unappropriated Surplus, End of Year 2009. For the succeeding years, the appropriation for the newly created position shall be included in the Annual Budget of the Office of the City Accountant.

SECTION 5. Should any part or provision of this Ordinance be held unconstitutional and declared invalid by competent court, other parts or provisions hereof which are not affected thereby shall continue to be in full force and in effect.

SECTION 6. This Ordinance shall take effect immediately subject to the compliance of the necessary posting requirements;


RESOLVED, FURTHER, that sufficient copies of this Appropriation Ordinance, together with all supporting documents thereof, be submitted to the Honorable Secretary of Department of Budget and Management, Manila, through the City Budget Officer of Ormoc, and the Regional Director, Department of Budget & Management, Tacloban City, for review purposes;

ENACTED, September 07, 2010.

RESOLVED, FURTHERMORE, to furnish copies of this ordinance each to the Honorable City Mayor Eric C. Codilla; the City Administrator; the City Budget Officer; the City Accountant; the City Treasurer; the Human Resource Management Office; the City Auditor; the Regional Director, Civil Service Commission, Regional Office No. 8 thru the Civil Service Commission Field Office, Ormoc City; and other offices concerned.\

CARRIED UNANIMOUSLY.

WE HEREBY CERTIFY to the correctness of the foregoing resolution.



RUBEN R. CAPAH
City Councilor
Majority Floor Leader

CLAUDIO P. LARRAZABAL
City Councilor
Presiding Officer "Pro-Tempore"
(On Leave)


LEA DORIS C. VILLAR
City Councilor
Assist. Majority Floor Leader


JOSE C. ALFARO, JR.
City Councilor
(O.B. - Ilo-Ilo City)



DEMOSTHENES F. TUGONON
City Councilor



JOEL S. DUERO
Secretary to the
Sangguniang Panlungsod


ROLANDO M. VILLASEN
City Councilor
Minority Floor Leader

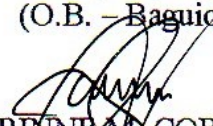
MARIO M. RODRIGUEZ
City Councilor
Assist. Minority Floor Leader


FILOMENO P. MAGLASANG
City Councilor


SOTERO M. PEPITO
City Councilor



RAFAEL C. OMEGA, JR
City Councilor

ANTONIO M. CODILLA
Ex-Officio City Councilor
Chapter President, Liga ng mga Barangay ng Ormoc
(O.B. - Baguio City)



CORINNE M. CORRO
Ex-Officio City Councilor
SK Federation President

Ord. No. 163

ATTESTED:


NEPOMUCENO P. APARISI
Vice Mayor & Presiding Officer

APPROVED:


ERIC C. GODILLA
City Mayor
9/28/10
(Date)