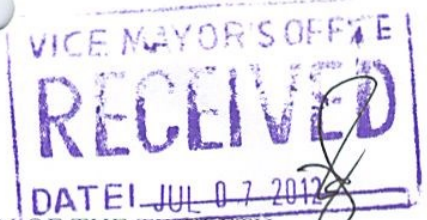




REPUBLIKA NG PILIPINAS  
SANGGUNIAN NG PANLUNGSOD  
LUNGSOD NG ORMOC



EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE TWELFTH  
SANGGUNIAN NG PANLUNGSOD NG ORMOC HELD AT THE  
SANGGUNIAN NG PANLUNGSOD SESSION HALL,  
NEW ORMOC CITY HALL BUILDING  
ON JULY 05, 2012



PRESENT:

Hon. Nepomuceno P. Aparis I.  
Hon. Ruben R. Capahi,  
Hon. Rolando M. Villasencio,  
Hon. Claudio P. Larrazabal,  
Hon. Mario M. Rodriguez,  
Hon. Lea Doris C. Villar,  
Hon. Filomeno P. Maglasang,  
Hon. Jose C. Alfaro, Jr.,  
Hon. Sotero M. Pepito,  
Hon. Demosthenes F. Tugonon,  
Hon. Rafael C. Omega, Jr.,  
Hon. Corinne M. Corro,

Vice Mayor & Presiding Officer  
City Councilor, Majority Floor Leader  
City Councilor, Minority Floor Leader  
City Councilor, Presiding Officer "Pro-Tempore"  
City Councilor, Assist. Minority Floor Leader  
City Councilor, Assist. Majority Floor Leader  
City Councilor  
City Councilor  
City Councilor  
City Councilor  
City Councilor  
Ex-Officio City Councilor,  
SK Federation President

ON OFFICIAL BUSINESS:

Hon. Antonio M. Codilla (O.B. - Tacloban City), Ex-Officio City Councilor  
Chapter President, Liga ng mga Barangay ng Ormoc

ABSENT:

NONE

PREFATORY STATEMENT

WHEREAS, the 12<sup>th</sup> Sangguniang Panlungsod ng Ormoc received an indorsement dated May 31, 2012 from the Office of the City Mayor relative to the proposed creation of new regular positions under the Ormoc Waterworks Division as requested by Engr. Gervacio L. Germano, Jr., Waterworks Superintendent II.

WHEREAS, the request for the creation of new regular positions is deemed necessary to complement the manpower requirement of the said office considering the increase in the coverage area and the increasing number of water connections presently served and managed by the Ormoc Waterworks Division following the Improvement and Expansion of the Ormoc City Water Supply System. Hence, the positions that shall be created are vital to ORWASA's effective and efficient public service.

WHEREAS, the Sangguniang Panlungsod, as the Legislative Body of the city, has the responsibility to enact ordinances, approve resolutions and appropriate funds for the general welfare of the city (Sec. 458, Local Government Code of 1991). Furthermore, the LGC provides that the Sangguniang Panlungsod shall approve ordinances and pass resolutions necessary for an efficient and effective city government, and in this connection shall determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from city funds and provide for expenditures necessary for the proper conduct of programs, projects, services and activities of the city government (Sec. 458 (1) (viii) of LGC of 1991).

WHEREAS, on account of the pressing need to create the positions requested by Engr. Germano at the Ormoc Waterworks Division for the betterment of public service to Ormocanons, and also taking into consideration the financial capability of the city to fund the related expenses in relation thereto, this august Body resolves to pass a legislative measure for the creation of new regular positions under the Ormoc Waterworks Division.



Ord. No. 173

WHEREFORE, FOREGOING PREMISES CONSIDERED, on motion of City Councilor Ruben R. Capahi, Chairman, Committee on Good Government, jointly seconded by City Councilors Lea Doris C. Villar and Corinne M. Corro; be it

RESOLVED, to enact:

ORDINANCE NO. 173

AN ORDINANCE CREATING NEW REGULAR POSITIONS UNDER THE ORMOC WATERWORKS DIVISION, AS FOLLOWS:

NO. OF ITEMS	POSITION	SALARY GRADE
1	SENIOR PUBLIC UTILITIES REGULATION OFFICER (PURO)	SG 18
3	ADMINISTRATIVE AIDE I	SG 1
1	ENGINEER I	SG 12
2	ENGINEERING AIDE I	SG 4
1	WATCHMAN I	SG 2
=====		
8 Items		

BE IT ENACTED, by the Twelfth Sangguniang Panlungsod ng Ormoc, That:

SECTION 1. There shall be created Eight (8) new regular positions at the Ormoc Waterworks Division which are deemed necessary for its better, more effective and efficient operation;

SECTION 2. NOMENCLATURES OF THE NEW POSITIONS CREATED. The following are the newly created positions at the Ormoc Waterworks Division with their corresponding Salary Grade Levels and respective salaries, to wit:

No. of Items	POSITION	Salary Grade	Monthly Salary
1	SENIOR PUBLIC UTILITIES REGULATION OFFICER (PURO)	SG 18	P28,305.00
3	ADMINISTRATIVE AIDE I	SG 1	P 8,287.00
1	ENGINEER I	SG 12	P18,333.00
2	ENGINEERING AIDE I	SG 4	P10,358.00
1	WATCHMAN I	SG 2	P 8,932.00
=====			
8 Items			

SECTION 3. QUALIFICATIONS, DUTIES AND FUNCTIONS:

I. SENIOR PUBLIC UTILITIES REGULATION OFFICER (PURO)

EDUCATION	:	Bachelor's degree
EXPERIENCE	:	2 years of relevant experience
TRAINING	:	8 hours of relevant training
ELIGIBILITY	:	Career Service (Professional Second Level Eligibility)

DUTIES & RESPONSIBILITIES :

- a) Supervises and recommends plans and development programs and projects for the improvement of water services and facilities.
- b) Supervises and monitors the construction of all Water Supply Projects.
- c) Supervises the maintenance of water facilities and equipments.
- d) Performs other functions and duties as directed by immediate supervisor.

II. ADMINISTRATIVE AIDE I

EDUCATION : Must be able to read and write/Elementary School Graduate  
EXPERIENCE : none required  
TRAINING : none required  
ELIGIBILITY : none required

DUTIES & RESPONSIBILITIES :

- a) Upon direction, prepares budget proposals, processes Job Orders, Purchase Requests, requisition and issue slips and petty cash.
- b) Records incoming and outgoing Brgy. Resolutions, Communications and Materials for various brgy. projects.
- c) Performs related works and official errands as directed by the supervisor

III. ENGINEER I (Chemical)

EDUCATION : Bachelor's Degree in Engineering relevant to the job  
EXPERIENCE : none required  
TRAINING : none required  
ELIGIBILITY : RA 1080

DUTIES & RESPONSIBILITIES:

- a.) Supervises the operation of all water treatment facilities.
- b.) Directs/and supervises the analysis and examination of all water samples from various water sources.
- c.) Monitors and ensures the potability of all Water Supply Source
- d.) Recommends and implements measures to maintain the potability and quality of all water supply sources.

IV. ENGINEERING AIDE

EDUCATION : High School Graduate or Completion of Relevant Vocational/Trade Course  
EXPERIENCE : none required  
TRAINING : none required  
ELIGIBILITY : none required  
(MC II S96-CAT III)

DUTIES & RESPONSIBILITIES:

- a.) Upon direction, monitors and assists on the implementation of water supply projects.
- b.) Provides support for operations and related works.
- c.) Upon direction prepares documents & reports for water supply projects.

V. WATCHMAN I

EDUCATION : Elementary School Graduate  
EXPERIENCE : none required  
TRAINING : none required  
ELIGIBILITY : none required  
(MC II S96-CAT III)

DUTIES & RESPONSIBILITIES:

- a.) Guards waterworks facilities against fire, theft, vandalism and unlawful entry in his area if responsibility.
- b.) Upon direction, assists in the operational maintenance of submersible pumps, chlorinators and other equipments at water sources and storage reservoirs.
- c.) Reports untoward situations beyond his control to his immediate supervisor based on Standard Operating Procedures
- d.) Performs other tasks, duties and functions as directed by supervisors.



Ord. No. 173

SECTION 4. The appropriation necessary to cover the cost of the newly created positions under the Ormoc Waterworks Division shall be sourced from the Unappropriated Surplus, End of Year 2011.

SECTION 5. Should any part or provision of this Ordinance be held unconstitutional and declared invalid by competent court, other parts or provisions hereof which are not affected thereby shall continue to be in full force and in effect.


SECTION 6. This Ordinance shall take effect immediately subject to the compliance of the necessary posting requirements;

ENACTED, July 05, 2012.


RESOLVED, FURTHER, to furnish copies of this ordinance each to the Honorable City Mayor Eric C. Codilla; the City Administrator; the City Treasurer; the City Accountant; the City Budget Officer; the City Auditor; the Human Resource Management Office; the Civil Service Commission, thru the Civil Service Field Office-Ormoc City; the ORWASA Office; and others concerned.

CARRIED UNANIMOUSLY.


I HEREBY CERTIFY to the correctness of the foregoing ordinance.

  
JOEL S. DUERO  
Secretary to the  
Sangguniang Panlungsod

ATTESTED:

  
NEPOMUCENO P. APARISI  
Vice Mayor & Presiding Officer

APPROVED:

  
ERIC C. CODILLA  
City Mayor

July 11, 2012  
(Date)