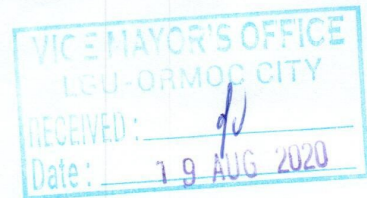
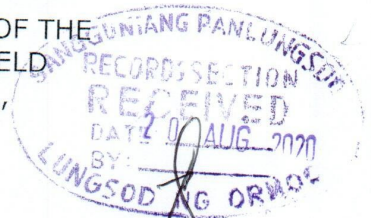


REPUBLIKA NG PILIPINAS  
SANGGUNIANG PANLUNGSOD  
LUNGSOD NG ORMOC



EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE  
FIFTEENTH SANGGUNIANG PANLUNGSOD NG ORMOC HELD  
AT THE SANGGUNIANG PANLUNGSOD SESSION HALL,  
ORMOC CITY HALL BUILDING  
ON AUGUST 18, 2020



PRESENT:

Leo Carmelo L. Locsin, Jr.  
Benjamin S. Pongos, Jr.,  
Roiland H. Villasencio,  
Tomas R. Serafica,  
Nolito M. Quilang,  
Eusebio Gerardo S. Penserga,  
Jasper M. Lucero,  
Peter M. Rodriguez,  
Vincent L. Rama,  
Gregorio G. Yrastorza III,  
Lalaine A. Marcos,  
Esteban V. Laurente,

Joan Marbie C. Simbajon,

Panlungsod na Pederasyon ng mga Sangguniang Kabataan ng Ormoc

City Vice Mayor & Presiding Officer  
SP Member, Majority Floor Leader  
SP Member, 1<sup>st</sup> Asst. Majority Floor Leader  
SP Member, Presiding Officer "Pro-Tempore"  
2<sup>nd</sup> Asst. Majority Floor Leader, SP Member  
SP Member  
SP Member  
SP Member  
SP Member  
SP Member  
SP Member

Ex-Officio SP Member, Chapter President,  
Liga ng mga Barangay ng Ormoc  
Ex-Officio SP Member, Chapter President,  
Panlungsod na Pederasyon ng mga Sangguniang Kabataan ng Ormoc

**EXPLANATORY NOTE**

Ormoc City Ordinance No. 002, series of 2019 entitled "AN ORDINANCE ESTABLISHING THE ORMOC CITY TECHNICAL EDUCATION AND SKILLS DEVELOPMENT CENTER, DEFINING THE COMPOSITION, AND APPROPRIATING FUNDS THEREFOR THEREBY REVISING ORDINANCE NO. 155 SERIES OF 2009 ENTITLED "ESTABLISHING A TECHNOLOGICAL MANPOWER TRAINING AND RESEARCH CENTER IN ORMOC CITY";" was enacted by this Sanggunian on September 10, 2019 in order to make the City's Manpower Development Center more efficient and competitive training ground for Ormocanons in the field of technical skills locally and globally.

The establishment of Ormoc City Technical Education and Skills Development Center (TESDC) further sets up an integrated approach of one training center for the City Government of Ormoc on maintaining a continuous development of short courses or Technical Vocational (Tech-Voc) Courses by tapping government agencies and even private sectors that are involved in socio-economic development program geared to uplift the common and general welfare of the people.

For this purpose, the said ordinance created regular positions in order to effectively and efficiently implement the programs of TESDC and properly manage operation of the Center in general. Two of which are as follows:

**"SECTION 7. THE ORMOC TESDC MANAGEMENT OFFICE** – There is hereby created the ORMOC TESDC CENTER Management Office under the supervision of the Office of the City Mayor to perform the management and supervisory functions and ensure the smooth operations of Center and the functionality of the Board.

The Ormoc TESDC Management Office shall be manned by the following positions:

a) Administrative Officer V (Center Administrator) (SG – 18)



Ord. No. 036, S. 2020

- b) Two (2) Administrative Assistant II (Skills Development Assistant) (SG-8)  
XXXXXX"

In consultation with the Civil Service Commission Ormoc City Field Office, an opinion was rendered as follows:

"Evidently, the newly-created Administrative Assistant II (SG-8) position in the Ormoc City Technical Education and Skills Development Center falls under the General Administrative Service group. However, I believe the intention of the SP was to create a position to perform the function of a Skills Development Assistant, a position which does not exist in the IOS. Browsing the existing IOS, I think the Manpower Development Assistant (SG-8) is the closest position that might suit to the functions of the intended Skills Development Assistant. The Manpower Development Assistant is classified as part of the Labor, Employment and Manpower class under the Social Sciences and Welfare Service Group in the IOS. (pls refer to DBM Budget Circular No. 2018-4 dated Oct 16, 2018)."

"Applying the conversion policy, the created generic Administrative Assistant II (SG-8) cannot be assigned the functions of the Skills Development Assistant or Manpower Development Assistant as said function does not belong to the General Administrative Service Group but in another occupational service, the Social Sciences and Welfare Service Group. x x x Along this line, I believe that the utilization of the Administrative Assistant II position title appears inappropriate if the intention of the SP to create a position to function as "Skills Development Assistant" or aptly Manpower Development Assistant. I believe that the position needs to be retitled to reflect the correct position title as this could be a ground for the disapproval of the appointment per Sec 25 of the ORAOHRA."

It is therefore necessary to amend Ordinance No. 002 series of 2019 so that the Human Resource Management Office shall be guided in determining the needed qualification requirements of the abovenamed positions.

WHEREFORE, on joint motion of SP Member Nolito M. Quilang, Chairman, Committee on Employment, Livelihood & Manpower Development and SP Member Jasper M. Lucero, Chairman, Committee on Good Government & Oversight, severally seconded by SP Members Tomas R. Serafica, Peter M. Rodriguez, Gregorio G. Yrastorza III, Esteban V. Laurente, Lalaine A. Marcos, Roiland H. Villasencio, Vincent L. Rama and Joan Marbie C. Simbajon; be it

RESOLVED, to enact:

**ORDINANCE NO. 036  
(Series of 2020)**

**AN ORDINANCE AMENDING SECTIONS 7, 9, 12, AND 18  
OF ORDINANCE NO. 002, SERIES OF 2019  
OTHERWISE KNOWN AS THE "ORMOC CITY  
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT  
CENTER OR ORMOC TESDC ORDINANCE".**

BE IT ENACTED by the 15th Sangguniang Panlungsod in Regular Session assembled that:

**SECTION 1.** The Section 7 of Ordinance No. 002 Series of 2019 is hereby amended to read as follows:



**"SECTION 7. THE ORMOC TESDC MANAGEMENT OFFICE** – There is hereby created the ORMOC TESDC Management Office under the supervision of the Office of the City Mayor to perform the management and supervisory functions and ensure the smooth operations of the Center and the functionality of the Board.

The Ormoc TESDC Management Office shall be manned by the following positions:

- a) Senior Manpower Development Officer (SG – 18)
- b) Two (2) Manpower Development Assistant (SG – 8)
- c) Administrative Assistant I (Computer Operator I) (SG-7)
- d) Administrative Aide IV (Accounting Clerk I) (SG – 4)"

**SECTION 2.** The Section 9 (A), (B), (C), (D), and (E) of Ordinance No. 002 Series of 2019 are hereby amended to read as follows:

**"SECTION 9. QUALIFICATIONS, DUTIES AND RESPONSIBILITIES**  
– The following are the qualifications, duties and responsibilities of each position:

- A. Qualifications of the Senior Manpower Development Officer (SG – 18)  
XXXXXX
- B. Duties and responsibilities of the Senior Manpower Development Officer (SG – 18)  
XXXXXX
- C. Qualifications of two Manpower Development Assistant (SG – 8)  
XXXXXX
- D. Duties and responsibilities of the first Manpower Development Assistant:  
XXXXXX
- E. Duties and responsibilities of the second Manpower Development Assistant.  
XXXXXX"

**SECTION 3.** The Section 12 of Ordinance No. 002 Series of 2019 is hereby amended to read as follows:

**"SECTION 12. OTHER MANPOWER REQUIREMENTS OF TESDC** – For the effective operations of TESDC, the City Mayor may hire additional personnel whose positions and qualifications are based on stipulations and policies of the Qualification Standards of the Civil Service Commission (CSC) M.C. No. 1 s. 1997 or augment the personnel of the said office through any or a combination of the following options:

- a. Hiring of other necessary personnel with casual and/or Job Order status;
- b. Designation or assignment of personnel to the TESDC in concurrent capacities with their existing positions;
- c. Reassignment of personnel of the City to the TESDC; and
- d. Full-time or part-time detail of existing personnel to the TESDC."

**SECTION 4.** The Section 18 of Ordinance No. 002, Series of 2019 is hereby amended to read as follows:



**"SECTION 18. AUTOMATIC INTEGRATION** – Any and all existing manpower training and technological programs administered by the City Government shall be integrated into and/ or vested in the herein created Technical Education and Skills Development Center (TESDC) including the transfer of existing Productivity Skills and Capability Building (PSCB) Unit of the CSWDO, agricultural technical courses under the City Agriculture Office and other technical trainings conducted by other offices within the City Government."

**SECTION 5. SEPARABILITY CLAUSE.** Should any part or provision of this Ordinance be held unconstitutional and declared invalid by competent court, other parts or provisions hereof are not affected thereby shall continue to be in full force and effect.


**SECTION 6. EFFECTIVITY.** This Ordinance shall take effect immediately following compliance with the publication and posting requirements in the Local Government Code of 1991.

ENACTED. August 18, 2020.

RESOLVED, to furnish copies of this ordinance one each to the City Mayor Richard I. Gomez; the City Administrator; the City Legal Officer; the City Budget Officer; the City Accountant; the City Treasurer; the City Auditor; the Human Resource Management Officer; the President Liga ng mga Barangay; PESO Manager; the CSWDO; the City Agriculture Office; DepEd, Ormoc City Division; TESDA; the Civil Service Commission – Ormoc Field Office; the Ormoc TESDC Management Office; the City Local Government Operations Officer-DILG; and others concerned;

CARRIED by all Sangguniang Panlungsod Members present. SP Member Eusebio Gerardo S. Penserga was out of the Session Hall during the voting.

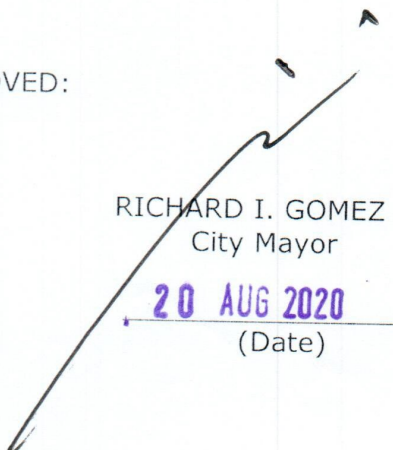
I HEREBY CERTIFY to the correctness of the above ordinance.

  
MARIA ANTONIETA G. CO HAT  
Secretary to the  
Sangguniang Panlungsod

ATTESTED:

  
LEO CARMELO L. LOCSIN, JR.  
City Vice Mayor & Presiding Officer

APPROVED:

  
RICHARD I. GOMEZ  
City Mayor

20 AUG 2020  
(Date)