

REPUBLIKA NG PILIPINAS
SANGGUNIANG PANLUNGSOD
LUNGSOD NG ORMOC



EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE
FOURTEENTH SANGGUNIANG PANLUNGSOD NG ORMOC HELD
AT THE SANGGUNIANG PANLUNGSOD SESSION HALL,
ORMOC CITY HALL BUILDING
ON APRIL 26, 2018

PRESENT:

Rolando M. Villasencio, (Acting City Vice Mayor & Temporary Presiding Officer),
SP Member, Majority Floor Leader
Tomas R. Serafica, (Temporary Majority Floor Leader), SP Member
Gregorio G. Yrastorza III SP Member
Nolito M. Quilang SP Member
John Eulalio Nepomuceno O. Aparis II, SP Member
Lea Doris C. Villar Minority Floor Leader
Mariano Y. Corro, SP Member, Asst. Minority Floor Leader
Ex-Officio SP Member
Chapter President, Liga ng mga Barangay ng Ormoc

ON OFFICIAL BUSINESS:

Leo Carmelo L. Locsin, Jr. (Acting City Mayor),
City Vice Mayor & Presiding Officer
Vincent L. Rama, (O.B. – Mallorca, Spain),
SP Member, Asst. Majority Floor Leader
Benjamin S. Pongos, Jr., (O.B. – Mallorca, Spain), SP Member
Eusebio Gerardo S. Penserga, (O.B. – Bohol), SP Member

ON LEAVE:

Mario M. Rodriguez SP Member, Presiding Officer "Pro-Tempore"

RESOLUTION NO. 2018-096

**A RESOLUTION GRANTING AUTHORITY TO CITY MAYOR
RICHARD I. GOMEZ TO ENTER INTO AND SIGN A
MEMORANDUM OF AGREEMENT (MOA) FOR AND ON
BEHALF OF THE LOCAL GOVERNMENT UNIT OF ORMOC
(LGU-ORMOC) WITH THE DEPARTMENT OF SOCIAL
WELFARE AND DEVELOPMENT (DSWD) REGIONAL
OFFICE NO. 8 FOR THE IMPLEMENTATION OF THE
SOCIAL PENSION FOR INDIGENT SENIOR CITIZENS FOR
CY 2018.**

WHEREAS, Section 22 (c) of RA 7160, otherwise known as the Local Government Code of 1991 provides that no contract may be entered into by the local chief executive in behalf of the local government unit without prior authorization by the sanggunian concerned.

WHEREAS, this august Body was in receipt of an endorsement from the Office of the City Mayor dated April 11, 2018 requesting for the passage of a resolution granting authority to the City Mayor Richard I. Gomez to enter into and sign a Memorandum of Agreement (MOA) for and on behalf of the Local Government Unit of Ormoc (LGU-ORMOC) with Department of Social Welfare and Development (DSWD) Regional Office No. 8 for the implementation of the Social Pension for Indigent Senior Citizens CY 2018, a copy of the MOA is hereto attached and made integral part hereof;

WHEREAS, having been mandated to provide social welfare and development programs, the DSWD continuously implements programs/projects and provides augmentation assistance to the Local Government Unit (LGUs) that would help alleviate poverty and ensure welfare of the disadvantaged and vulnerable groups;

WHEREAS, the Social Pension for Indigent Senior Citizens is the realization of Republic Act No. 9994, otherwise known as the "Expanded Senior Citizens Act of 2010" which affords a monthly stipend amounting to Five Hundred Philippine Pesos (Php 500.00) to the qualified senior citizens in order to augment their daily subsistence and other medical needs as response of the government to the vulnerable sector, and which stipend will be distributed once in every quarter in the amount of One Thousand Five Hundred Philippine Pesos (Php 1,500.00) in total;

WHEREAS, the subject MOA is deemed considerably beneficial to the City's indigent senior citizens and is therefore worthy of this august body's consideration and support;

WHEREFORE, on motion of SP Member Nolito M. Quilang, Vice Chairman, Committee on Laws and Ordinances and Committee on Social Welfare, Senior Citizens, Women and Family, severally seconded by SP Members Tomas R. Serafica, Gregorio G. Yrastorza III, John Eulalio Nepomuceno O. Aparis III, Lea Doris C. Villar and Mariano Y. Corro; be it

RESOLVED, AS IT IS HEREBY RESOLVED, to pass A RESOLUTION GRANTING AUTHORITY TO CITY MAYOR RICHARD I. GOMEZ TO ENTER INTO AND SIGN A MEMORANDUM OF AGREEMENT (MOA) FOR AND ON BEHALF OF THE LOCAL GOVERNMENT UNIT OF ORMOC (LGU-ORMOC) WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) REGIONAL OFFICE NO. 8 FOR THE IMPLEMENTATION OF THE SOCIAL PENSION FOR INDIGENT SENIOR CITIZENS FOR CY 2018;

ADOPTED, April 26, 2018.

RESOLVED, FINALLY, that copies of this resolution be furnished each to the Honorable City Mayor Richard I. Gomez; the City Administrator, Mr. Vincent L. Emnas; the City Legal Officer, Atty. Jasper Lucero; the City Budget Officer; the OIC-City Accountant; the City Treasurer; the City Auditor; the City Social Welfare and Development Office; the Regional Office of the Department of Social Welfare and Development; the Office of Senior Citizens Affairs; the OIC-City Director of DILG, Engr. Jesus Jeremy D. Bagares; and other offices concerned.

CARRIED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the above resolution.

MARIA ANTONIETA G. CO HAT
(OIC - SP Secretary)
Supervising Administrative Officer

ATTESTED:

ROLANDO M. VILLASENCIO
(Acting City Vice Mayor & Temporary Presiding Officer)
Majority Floor Leader
SP Member

MEMORANDUM OF AGREEMENT

Know All Persons By These Presents:

This Memorandum of Agreement made and entered into this _____ day of _____, 2018 at _____ between: and among:

The Department of Social Welfare and Development (DSWD) – Field Office 8 with office address at Magsaysay Blvd. Tacloban City represented by its Regional Director, **RESTITUTO B. MACUTO** (herein referred to as (DSWD);

-and-

The City/ Municipal Government of _____ represented by _____ with office address at _____ (Name of Local Chief Executive) _____) (_____) herein referred as the LGU; Position

WITNESSETH

Whereas, The Department of Social Welfare and Development, is mandated to Provide social welfare and development programs particularly through technical assistance and resource augmentation.

Whereas, The DSWD, is continuously implementing programs/projects and providing augmentation assistance to the local government units (LGU), non-government organizations, and other partner agencies, that would help alleviate poverty and ensure welfare of the disadvantaged and vulnerable groups;

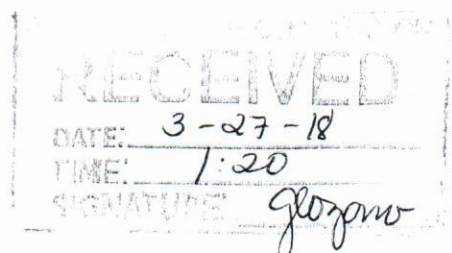
Whereas, The Social Pension for indigent Senior Citizens is an additional government assistance to augment the daily subsistence and other medical needs of indigent senior citizens;

Whereas, fund transfer to LGU is identified as a mode of payments to fast track the distribution of stipend to the beneficiaries and to strengthen partnership with LGUs in the effective delivery of programs and services;

NOW, THEREFORE, for and in consideration of the foregoing premises, hereinafter set forth, the parties hereto agree to undertake the program under the following terms and conditions;

I. THE PROGRAM

The Social Pension for indigent Senior Citizens is the provision of monthly stipend to senior citizens in the amount of Five Hundred Pesos (P500.00) as



government assistance stipulated under Republic Act 9994 otherwise known as "The Expanded Senior Citizens Act of 2010".

II.

LEGAL BASES

1. (3) Expanded Senior Citizens Act of 2010 (Republic Act 9994) – An Act granting additional benefits and privileges to senior citizens.
2. (1) Philippine Constitution of 1987 – it states that, "In all matters relating to the care, health and benefits of the elderly, the state shall adopt an integrated and comprehensive approach to health development which shall endeavour to make essential goods, health and other social services available to all people at affordable costs giving priority to the needs of the underprivileged sick, elderly, disabled, women and children"
3. (2) Local Government Code of the Philippines (RA 7160) – Chapter II Section 17 (b) (2) (iv), Provides the role of the Municipality: It states that "social welfare services which include programs and projects on child and youth welfare, family and community welfare, women's welfare, welfare of the elderly and disabled persons"
4. (4) DSWD Administrative Order No. 15 series of 2011 – Guidelines on the implementation of Social Pension for indigent senior citizens.
5. (5) DSWD Administrative Order No. 3 series of 2011 – Operational procedures in line with AO No. 15 series 2010 on the implementation of Social Pension for indigent senior citizens
6. (6) DSWD Administrative Order No. 4 series of 2012 – Procedures in Processing Replacements for Beneficiaries of the Social Pension
7. (7) DSWD Administrative Order NO. 7 series of 2013 – Amended Guidelines in the Operational Procedures in Line with Administrative Order (AO) 25 on the Implementation of the Social Pension for Indigent Senior Citizens
8. (8) Memorandum Circular No. 25 series of 2014 – Supplemental Guidelines to Administrative Order (AO) No. 07 series of 2013 for the implementation of Social Pension for indigent Senior Citizens through Fund Transfer to LGUs and the Door-to-Door Delivery.
9. (9) Memorandum Circular No.17 Series of 2015- AMENDMENT TO THE PROVISIONS IN THE GUIDELINES (Administrative Order No.3 series of 2011, Administrative Order No.4 series of 2012 and Memorandum Circular No. 25 series of 2014) ON THE IMPLEMENTATION OF SOCIAL PENSION FOR INDIGENT SENIOR CITIZENS

III. ROLES AND RESPONSIBILITIES

a) DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (Field office)

1. Coordinate and conduct orientation with the presence of the DSWD FO Finance Unit staff to the LGUs with good track record of disbursement and liquidation of funds regarding Social Pension to ensure adequate understanding of the program before implementation, their responsibilities and accountabilities.
2. Facilitate the signing of Memorandum of Agreement to the LGUs. The DSWD FO shall transfer the funds to the LGUs in accordance to Commission on Audit Circular Number 94-013 (Rules and Regulations in the Grant, Utilization and Liquidation of funds transferred to implementing Agencies) dated December 13, 1994.
3. Review the quarterly Updated List of Eligible Senior Citizens submitted by the LGU.
4. Prepare Certificate of Eligibility duly approved by the Regional Director as basis in the preparation of payroll by the LGU.
5. Coordinate and conduct consultation dialogue with FO Budget and Accounting staff, MSWDO/ OSCA Head and LGU Disbursing Officer.
6. Provide technical assistance thru meetings/ consultations with LGU staff relative to issues and concerns regarding the Social Pension implementation as the need arises.
7. Shall require the LGU to submit quarterly liquidation report duly received by the LGU COA Auditor. However, in case of deficiencies noted in the post-audit of the liquidation reports, the DSWD FO shall make necessary adjustments in the books of accounts based on the Statements of Audit Suspensions, Disallowances and Charges (SASDC) issued by the LGU Auditor.
8. Demand the refund of all unutilized/disallowed amount at the end of the quarter.

9. Conduct regular monitoring and spot check to determine the situation/ condition of the beneficiaries and to validate the utilization of the stipend

10. Acts on grievance/ complaints from individuals and other sources in close coordination with the C/MSWDO and OSCA

11. Shall provide transportation expenses to the direct implementers of the program based on the parameters and guidelines set by the DSWD Central Office

b. Local Government Unit (LGU)

1. Submit Updated List of Eligible Senior Citizens to the DSWD FO every 1st week of the 2nd month of the quarter.

2. Facilitate preparation and approval of payroll based on the Certificate of Eligibility issued by the DSWD FO.

3. The municipal Treasurer or the authorized representative of the LGU shall claim the check/s from the DSWD Field Office and shall issue an official receipt.

4. Ensure the timely delivery of payment to the beneficiaries based on the payroll.

5. The Local Chief Executive (LCE) and City/Municipal Social Welfare and Development officer (C/MSWDO) and LGU Disbursing Officer shall set the schedule of pay-out and shall inform the DSWD FOs 10 days before the actual pay-out.

6. The LGU Disbursing Officer shall conduct the actual pay-out with the assistance of the C/MSWDO staff, OSCA Head, Senior Citizens Organizations.

7. Submit monthly accomplishment report on Social Pension to the DSWD FO – RSPU every 25th of the month indicating the number of beneficiaries, paid, unpaid and waitlisted/ unserved. Also, to include specific concerns / issues on the implementation of Social Pension as well as the best practices or success stories on how the social pension has improved the lives of the beneficiaries.

8. LGUs thru City/Municipal Disbursing Officers shall prepare and submit the following reports to the DSWD FO on or before 15th day of the 2nd month of every quarter:

- 8.1 Report of Disbursement received by COA/Local Auditor
- 8.2 Checks for refund of the unexpended balance.
- 8.3 Credit Notice from the Mun./City Auditor (may be submitted later once available)
- 9. The LGUs (thru the City/Municipal Treasurer) shall take full responsibility in the proper disposition/ disbursement of funds for the implementation of Social Pension program in accordance with the existing budgeting, accounting and auditing rules and regulations and shall liquidate the transfer of funds in accordance with Commission on Audit Circular No. 94-013.
- 10. The C/MSWDO, OSCA Head and Senior Citizens Associations shall conduct quarterly validation and monitoring thru home visits to the beneficiaries to determine their situation and the utilization of the stipend.

DEMO COPY

IV. ACCOUNTABILITY

The agreement shall be implemented as agreed upon in accordance with the terms and conditions stipulated herein. Failure on the part of any party to comply with the provisions of this Agreement will warrant its discontinuance and give rise to filing of appropriate administrative and / or criminal actions against responsible officers and employees of the erring party.

This Memorandum of Agreement shall take effect upon signing of the parties hereto and shall remain valid and existing until revoked or terminated by their mutual consent.

In witness whereof, the parties hereby affix their signature this _____
Day of _____, 2018 at _____.

For the Department of Social Welfare and Development

DSWD FO VIII

LGU

RESTITUTO B. MACUTO

Regional Director
DSWD Field Office VIII

City/ Municipal Mayor

City/ Municipality of

Certified Funds Available:

JULIET S. REDONA

Administrative Officer IV

Witnesses:

OFELIA O. PAGAY

PSU Head

C/MSWDO

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
City/ Municipality of _____)SS

BEFORE ME, Notary Public for _____, Philippines, personally
appeared:

<u>Name</u>	<u>Identification Document Presented</u>	<u>Date & Place Issued</u>
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<u>RESTITUTO B. MACUTO</u>	<u>DSWD EMPLOYEE ID # 09-0203</u>	
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All known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to that the same is their free and voluntary acts and deed and the free voluntary act and deed of the principal they represent.

The said instrument refers to Memorandum of Agreement consisting of seven (7) pages including this acknowledgement page and signed by the parties and witness on all pages.

WITNESS MY HAND AND SEAL on the date and place first above written.

NOTARY PUBLIC

Doc. No. _____

Page No. _____

Book No. _____

Series of 2018