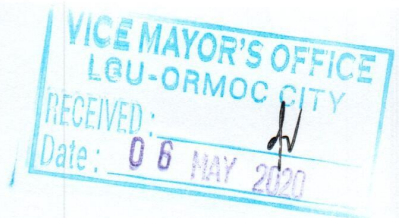


REPUBLIKA NG PILIPINAS
SANGGUNIANG PANLUNGSOD
LUNGSOD NG ORMOC



EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE
FIFTEENTH SANGGUNIANG PANLUNGSOD NG ORMOC HELD
AT THE SANGGUNIANG PANLUNGSOD SESSION HALL
ON MAY 05, 2020

PRESENT:

Leo Carmelo L. Locsin, Jr.
Benjamin S. Pongos, Jr.,
Roiland H. Villasencio,
Nolito M. Quilang,
Eusebio Gerardo S. Penserga,
Jasper M. Lucero,
Peter M. Rodriguez,
Vincent L. Rama,
Gregorio G. Yrastorza III,
Lalaine A. Marcos,
Esteban V. Laurente,

City Vice Mayor & Presiding Officer
SP Member, Majority Floor Leader
SP Member, 1st Asst. Majority Floor Leader
SP Member, 2nd Asst. Majority Floor Leader
SP Member
SP Member
SP Member
SP Member
SP Member
SP Member
Ex-Officio SP Member, Chapter President,
Liga ng mga Barangay ng Ormoc
Ex-Officio SP Member, Chapter President,
Panlungsod na Pederasyon ng mga Sangguniang Kabataan ng Ormoc

ON LEAVE:

Tomas R. Serafica,

SP Member, Presiding Officer "Pro-Tempore"

RESOLUTION NO. 2020-133

**A RESOLUTION GRANTING AUTHORITY TO THE CITY
MAYOR RICHARD I. GOMEZ OR THE ACTING CITY
MAYOR TO SIGN THE SPECIFIC IMPLEMENTATION
AGREEMENT (SIA) FOR THE IMPLEMENTATION OF
THE SUSTAINABLE LIVELIHOOD PROGRAM (SLP) TO
BE ENTERED INTO BY AND BETWEEN THE LOCAL
GOVERNMENT UNIT OF ORMOC AND THE
DEPARTMENT OF SOCIAL WELFARE AND
DEVELOPMENT-FIELD OFFICE VIII.**

WHEREAS, this august Body was in receipt of an indorsement from the Office of the City Mayor dated April 23, 2020, requesting therein for the issuance of a resolution granting the City Mayor or the Acting City Mayor, the authority to sign the Specific Implementation Agreement (SIA) of the Sustainable Livelihood Program (SLP), referred to as ANNEX A, to be entered into by and between the Local Government Unit of Ormoc and the Department of Social Welfare and Development-Field Office VIII;

WHEREAS, Section 9, Article II of the Constitution provides that "The State shall promote a just and dynamic social order that will ensure the prosperity and independence of the nation and free the people from poverty through policies that provide adequate social services, promote full employment, a rising standard of living, and an improved quality of life for all";

WHEREAS, Section 3(g) of the Local Government Code provides that "The capabilities of local government units, especially the municipalities and barangays, shall be enhanced by providing them with opportunities to participate actively in the implementation of national programs and projects";

WHEREAS, the Department of Social Welfare and Development envisions all Filipinos free from hunger and poverty, enabled by a fair, just, and peaceful society, to have equal access to opportunities to include well-being of families improved, right of the poor and vulnerable sectors promoted and protected, and the delivery of social welfare and development (SWD) programs by the local government units (LGUs), through Local Social Welfare and Development (LSWDOs);

WHEREAS, the Specific Implementation Agreement is for the implementation of DSWD Sustainable Livelihood Program (DSWD-SLP) in the City of Ormoc. One resounding objective of the program is the goal to reduce poverty and inequity through generating employment among vulnerable and poor households. The said program also provides assistance to identified eligible individuals, associations, and cooperatives for them to actively participate in the implementation of micro-enterprises projects;

WHEREAS, the SIA provides for the implementation of sustainable livelihood programs within the City and the SIA provides in detail, the responsibilities of the parties in the different stages of the project;

WHEREAS, the City of Ormoc recognizes its role in ensuring inclusive development, and commits to address the needs of the poor and vulnerable within its jurisdiction and to deliver a package of services to address poverty, empower and promote inclusive growth in the city and agree to commit to a partnership with the DSWD in order to implement collaborative and coordinative efforts in the implementation of Sustainable Livelihood Projects (SLPs) within its jurisdiction;

WHEREAS, the City Legal Office upon review of the draft of the SIA, finds nothing legally objectionable and that the same is not contrary to law, morals, public order, or public policy much less detrimental to the best interest of the City. Moreover, the program will be able to provide aid to individuals, families and communities especially at this time of crisis. Copy of such recommendation, referred to as *Annex B*;

WHEREAS, upon close and thorough review, this Sanggunian, finds that the SIA is not contrary to law and existing contracts, and that the purpose of such project is aimed at developing and implementing social protection programs that will address the needs of the poor and vulnerable sectors which will promote inclusive growth in the City so therefore, most deserving of this august Body's full support and affirmative action to the same;

WHEREFORE, on the motion of SP Member Vincent L. Rama, Chairman, Committee on Social Welfare, Senior Citizens, and Persons with Disability, and together with SP Member Benjamin S. Pongos, Jr. Chairman, Committee on Laws & Ordinances and SP Member Nolito M. Quilang, Chairman, Committee on Employment, Livelihood and Manpower Development, severally seconded by SP Members Roiland H. Villasencio, Gregorio G. Yrastorza III, Lalaine A. Marcos, Peter M. Rodriguez, Esteban V. Laurente and Joan Marbie C. Simbajon; be it

RESOLVED, AS IT IS HEREBY RESOLVED, to pass A RESOLUTION GRANTING AUTHORITY TO THE CITY MAYOR RICHARD I. GOMEZ OR THE ACTING CITY MAYOR TO SIGN THE SPECIFIC IMPLEMENTATION AGREEMENT (SIA) FOR THE IMPLEMENTATION OF THE SUSTAINABLE LIVELIHOOD PROGRAM (SLP) TO BE ENTERED INTO BY AND BETWEEN THE LOCAL GOVERNMENT UNIT OF ORMOC AND THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT-FIELD OFFICE VIII;

ADOPTED, May 05, 2020.

Res. No. 2020-133

RESOLVED, FURTHER, that copies of the final and notarized Specific Implementation Agreement be furnished to this Sanggunian for its information and files;

RESOLVED, FINALLY, to furnish copies of this resolution each to the City Mayor of Ormoc Richard I. Gomez, the City Administrator, Mr. Vincent L. Emnas; the City Legal Officer, Atty. Josephine M. Romero; the City Social Welfare and Development Officer, Mrs. Delia C. Corbo; the Regional Director of DSWD-Field Office VIII; the City Local Government Operations Officer-DILG; and all other offices concerned;

CARRIED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the above resolution.


MARIA ANTONIETA G. CO HAT
Secretary to the
Sangguniang Panlungsod

ATTESTED:


LEO CARMELO L. LOCSIN, JR.
City Vice Mayor & Presiding Officer

SPECIFIC IMPLEMENTATION AGREEMENT

Compliant to RA 7160 or the Local Government Code that provides for the consultation and coordination with the Local Government Units (LGUs) on any projects implemented by the National Government Agencies (NGAs) at the local level, a General Memorandum of Agreement (General MOA) is signed by the Department of Social Welfare and Development Field Office VIII and the Local Government Unit (LGU) of ORMOC on _____, 2020. By virtue of this General MOA, this Specific Implementation arrangement (SIA) is hereby executed for the implementation of DSWD's Sustainable Livelihood Program (DSWD-SLP) in the City of ORMOC, Province of _____ following the policies and principles set forth by the DSWD Memorandum Circular No. 22 Series of 2019 entitled as Comprehensive Guidelines on the Implementation of the Sustainable Livelihood Program.

Under this Agreement, the DSWD FO VIII and LGU ORMOC agree to jointly execute the SLP in the identified areas and mutually carry-out the following collaborative activities and commitments for the purpose of the program:

1. Organization, preparation and capacity building of identified program participants;
2. Facilitation of documentary, administrative and logistical needs and other requisites to smoothly operate the program in the locality;
3. Provision of the necessary support interventions for local or community micro-enterprise generation and employment facilitation of the program participants;
4. Provision of direction and guidance to the local program coordinating body that will be created for the purpose of the program; and
5. Close monitoring of program operations to ensure sustainability of implemented projects in the localities.

GENERAL COMMITMENT

The DSWD FO ORMOC shall:

1. Provide community mobilization fund or ensure availability of funds for the organization, social preparation and capacity building activities of identified program participants;
2. Provide necessary livelihood assistance to the identified eligible program participants;
3. Maintain an open communication and coordinated monitoring and reporting system of the program implementation with the LGU;
4. Provide overall guidance on the policies and standard implementation processes of the program; and
5. Adhere to the internal policies, rules and regulations of the LGU ORMOC in implementing programs/projects in the locality.

The LGU ORMOC shall:

1. Assign a Livelihood Worker as counterpart staff to assist the DSWD-SLP Field Project Development Officers (FPDOs) or project staff assigned in the project sites in all stages of program implementation and support staff (e.g. encoder).
2. Provide a modest working environment for the DSWD-SLP FPDO to include, among others, a conducive office space, table, chair and other necessary furniture and fixtures;

3. Provide other necessary administrative and logistical support in all stages of program implementation
4. Ensure the safety and security of DSWD-SLP FPDOs and other DSWD officers and staff who may be in the locality for the purpose of the program;
5. Create and enforce local ordinances that facilitates program implementation and mainstreaming of DSWD-SLP funded and implemented microenterprise / livelihood projects such as to implement policies unique for SLPAs as a means of support like exemption in securing business permit and other licenses for a period of one (1) year moratorium.
6. Encourage the People's Organization in the locality to actively participate in the implementation of the microenterprise projects;
7. Adhere to the policies, rules and regulations prescribed in the DSWD Memorandum Circular No. 22, Series of 2019 providing a Comprehensive Guidelines on the Implementation of Sustainable Livelihood Program in implementing all DSWD-SLP related project activities in the locality;
8. Ensure the commitment, support and enforcement of Barangay Resolutions of the concerned BLGUs that would facilitate the overall implementation of program activities.

The LGU may also:

- Provide counterpart funds for the organization, social preparation, capacity building activities or livelihood assistance of the identified program participants;
- Create a Local Technical Working Group (LTWG) which shall serve as the technical coordinating and advisory body of the LGU in the course of program implementation; The LTWG will be composed of individuals from different sectors who shall assist, recommend, evaluate and monitor the progress of Sustainable Livelihood Program Associations specifically:
 1. Identify and recommend viable enterprises or venture which the beneficiaries can enter into.
 2. Technical review of Mungkahing Projects of SLPAs.
 3. Together with FPDO and Livelihood Focal, monitor the on-going implementation and ensure documentation of good practices of the project.
 4. Together with the FPDO, the MSWDO, the Local Chief Executive, the designated focal for SLP and the local TWG to map and plan to ensure sustainability of all implemented SLP projects in the city, municipality or barangay.
 5. Deliberate and resolved grievances received concerning municipal implementation.
- Ensure the attendance of the C/MIAC and other concerned staff/officers of the LGU during coordination / consultation meetings and other activities in the course of program implementation that may require respective presence or attendance;
- LGU in coordination with the barangays shall conduct annual assessment and audit of all SLPA's projects implemented and established.
- Allocate fund to support program related activities of the identified or organized program participants in the locality; and
- Provide venue for SLP assemblies, Provincial Project Review and Assessments (PPRA), capacity building activities and other program related activities whenever the DSWD has no available venue for such activities.
- LGU shall assist to lobby for possible markets of SLPAs.

Hereunder are the specific roles and responsibilities of the respective agencies per stage of program implementation:

Stage 1: Pre-Implementation

The DSWD FO VIII shall:

- Conduct a general orientation on SLP policies and implementation processes to the LGU;
- Collect and analyze data in the locality as basis for project area prioritization and initial Sustainable Livelihood Analysis (SLA); and
- Confirm and coordinate with the LGU concerned officers/staff of the identified projects sites.

The LGU ORMOC shall:

- Ensure availability of all concerned LGU staff and officers during SLP General Orientation and other entailing activities of program implementation that may require respective presence or attendance; and
- Make available the data/information that may be required by the DSWD-SLP FPDO for the project area identification and SLA; and
- Ensure the participation of the concerned LGU offices such as the Municipal Planning and Development Office (MPDO) and Enterprise/Livelihood Office in the data analysis of the SLP Field PDO for the area identification or confirmation of ranked barangays to be covered by the program;

Stage 2: Social Preparation

The DSWD FO VIII shall:

- Conduct the capacity building activities (CBA) to the identified program participants; and
- Lead in the project proposal preparation of the Program Participants.

The LGU VIII shall:

- Assign resource person/s or LGU technical experts and ensure availability and technical assistance of the Local Technical Working Group (LTWG) and all other concerned LGU staff and officers in the capacity building, community or group organizing activities, project proposal preparation and other entailing social preparation activities conducted by the DSWD-SLP Field PDO; and
- Identify possible monetary or non-monetary counterpart that would support the livelihood projects, particularly those components that are not available in the livelihood support windows of DSWD-SLP.

Stage 3: Resource Mobilization

The DSWD FO VIII shall:

- Lead the conduct of the PPRA of project proposals prepared by the DSWD-SLP FPDO;
- Ensure that the accomplished Modality Application Form (MAF) of the program participants and the Mungkahing Proyekto are deliberated during the PPRA are compliant to the criteria set forth by the DSWD for the provision of SLP modality interventions;
- Facilitate approval and funding of project proposals affirmed as feasible and compliant to the DSWD modality intervention criteria, and release the corresponding grants as proposed;
- Monitor the release and grants utilization of the program participants.

The LGU VIII shall:

- Assign resource person/s and ensure availability of LGU technical experts during the PPRA if needed;
- Assist the DSWDFO8 in ensuring the feasibility and sustainability of livelihood project proposals for funding and implementation in the locality;

- Initiate meeting, dialogues, forum with other stakeholders in the locality to encourage support and complementation of resources and livelihood development initiatives; and
- Identify possible monetary or non-monetary counterpart that would support program implementation particularly those program components that are not available in the livelihood support windows of DSWD-SLP.

Stage 4: Project Implementation

The **DSWD FO VIII** shall:

- Implement funded project proposals as approved; and
- Closely monitor the project implementation activities of the program participants in accordance with DSWD's MC22, Series 2019: Comprehensive Guidelines on the Implementation of Sustainable Livelihood Program.

The **LGU VIII** shall:

- Provide support, or facilitate processing of business permits or business registration of established microenterprises and employment requirements of the program participants; and
- Ensure the on-time provision of the required administrative and logistical support to facilitate program implementation.

Stage 5: Program Participant Mainstreaming

The **DSWD FO VIII** shall:

- Ensure the provision of enhanced capacity building activities of the program participants to sustain business operations or until established microenterprises have scaled-up and become self-governing; or facilitated employments have permanently sustained;
- Facilitate access of organized program participants or established microenterprises to external resources augmentation;
- Conduct spot-checks of implemented projects or field validation of reports submitted by the DSWD-SLP Monitoring PDOs (MPDO);
- Ensure that matters reported to DSWD's Grievance Redress System are acted upon with appropriate recommendation; and
- Assess and recommend rehabilitation of implemented projects that were damaged by any unforeseen natural or man-made calamity/disaster.

The **LGU ROMOC** shall:

- Identify possible monetary or non-monetary counterpart for the rehabilitation of implemented projects that may be damaged by any unforeseen natural or man-made calamity/disaster;
- Ensure that minor reported grievances relative to the program implementation in the localities are acted upon, or resolved at the level of the LGU, unless otherwise, there is a need to elevate the matter to the DSWD's Grievance Redress Unit; and
- Ensure the assistance of the C/MSWDO in the conduct of case conference and provide appropriate support for the rehabilitation of failing / failed projects.

Implementation Process for Individual Referrals and Walk-in Clients

The **DSWD FO VIII** shall:

- Validate legitimacy and assess eligibility of referred and walk-in individuals seeking sustainable livelihood intervention from the DSWD;
- Ensure that provision of SLP modality intervention to validated eligible referred or walk-in individuals have undergone the complete social preparation process of the Program; and
- Keep LGU ROMOC updated of all or any reports and documentation pertaining to the status of referred / walk-in individual coming from its city/municipal jurisdiction areas.

The LGU ORMOC shall:

- Ensure the assistance of the C/MSWDO to the DSWD-SLP FPDO in the identity and eligibility validation of the referred / walk-in individual seeking sustainable livelihood intervention from the DSWD; and
- Co-implement or ensure the assistance of the LGU Livelihood Worker to the DSWD-SLP FPDO in the actual implementation of the approved and funded project proposals for the referred / walk-in individuals, and other entailing program implementation and monitoring activities to be conducted in the localities.

EFFECTIVITY and APPROVAL

This SIA for the implementation of SLP in the city of Ormoc shall take effect immediately upon signing as jointly agreed and approved by the DSWD FO8 and LGU Ormoc, and shall remain valid and effective for three (3) years subject to an annual review, with schedule to be agreed upon by both parties.

This agreement supersedes any prior written or verbal agreements between the parties with respect to the subject matter of this agreement.

In the event that any of the agreeing party wishes to terminate the agreement upon justifiable reasons, a written notice of termination shall be issued at least thirty (3) days prior to the termination date, subject to the concurrence of the other party, and provided that such termination will not prejudice the agreed and on-going program implementation.

Signed this ____ day of ____ 20__ in ____

DSWD FO VIII

LGU ORMOC

ANGELA MARIE S. GOPAQLAN
Regional Director

RICHARD I. GOMEZ
Local Chief Executive

Witnesses:

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
City / Municipality of _____) SS

BEFORE ME, Notary Public for _____, Philippines, personally appeared:

Name	Identification Document Presented	Date & Place Issued
_____	_____	_____
_____	_____	_____

All known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to that the same is their free and voluntary acts and deed and the free voluntary act and deed of the principal they represent.

five () pages including this acknowledgement page and signed by the parties and witness on all pages.

WITNESS MY HAND AND SEAL on the date and place first above written.

NOTARY PUBLIC

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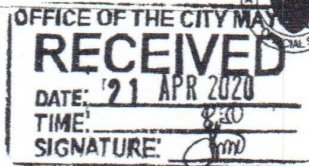
Series of 20 _____

OFFICE OF THE CITY LEGAL OFFICER

Ormoc City, Leyte

21 April 2020

MAYOR RICHARD I. GOMEZ
Ormoc City



Thru: MA. VICTORIA LYRA P. DELA CERNA
City Gov't, Asst. Dept. Head I

Dear Ms. Dela Cerna:

1. This pertains to your referral letter dated March 5, 2020 requesting for review on the Specific Implementation Agreement (SIA) for the implementation of the Sustainable Livelihood Program (SLP) to be entered into by and between the Local Government Unit of Ormoc and the DSWD.
2. This Specific Implementation Agreement is for the implementation of DSWD's Sustainable Livelihood Program (DSWD - SLP) in the City of Ormoc. One resounding objective of the program is its goal to reduce poverty and inequity through generating employment among poor households. The said program will also provide assistance to identified eligible individuals, associations and cooperatives for them to actively participate in the implementation of the microenterprise projects.
3. This Office, after further inquiry with the CSWDO and the BPLO, finds nothing legally objectionable therein. The same is not contrary to law, morals, public order or public policy much less detrimental to the best interest of LGU-Ormoc City. Furthermore, this program will be able to provide aid to individuals, families and communities especially at this time of crisis.
4. Thus, we recommend for the draft SIA be endorsed to the SP for the issuance of a Resolution granting the City Mayor the authority to enter into and sign the said agreement in behalf of LGU-Ormoc City pursuant Section 22 (c) in relation to Section 455 (b) 1 (vi) of R.A. No. 7160 (Local Government Code).
5. This comment/opinion is hereby being rendered based on the documents submitted without prejudice to contrary opinion from competent authorities or ruling of proper court.
6. For your consideration.

Most Respectfully,

ATTY. ANNE VERMA, DICE A. AREÑA
Attorney III

WITH CONFORMITY:

ATTY. JOSEPHINE A. MEÑA-ROMERO
City Legal Officer

New Ormoc City Hall, Aunubing St., Cogon, Ormoc City
(053)255-7395 loc. 1010 ++ clo.ormoc@gmail.com