

REPUBLIKA NG PILIPINAS
SANGGUNIANG PANLUNGSOD
LUNGSOD NG ORMOC



EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE
FIFTEENTH SANGGUNIANG PANLUNGSOD NG ORMOC HELD
AT THE SANGGUNIANG PANLUNGSOD SESSION HALL,
ORMOC CITY HALL BUILDING
ON SEPTEMBER 01, 2020

PRESENT:

| | |
|------------------------------|---|
| Leo Carmelo L. Locsin, Jr. | City Vice Mayor & Presiding Officer |
| Benjamin S. Pongos, Jr., | SP Member, Majority Floor Leader |
| Roiland H. Villasencio, | SP Member, 1 st Asst. Majority Floor Leader |
| Tomas R. Serafica, | SP Member, Presiding Officer "Pro-Tempore" |
| Nolito M. Quilang, | SP Member, 2 nd Asst. Majority Floor Leader |
| Eusebio Gerardo S. Penserga, | SP Member |
| Jasper M. Lucero, | SP Member |
| Peter M. Rodriguez, | SP Member |
| Vincent L. Rama, | SP Member |
| Gregorio G. Yrastorza III, | SP Member |
| Lalaine A. Marcos, | SP Member |
| Esteban V. Laurente, | Ex-Officio SP Member, Chapter President, Liga ng mga Barangay ng Ormoc |
| Joan Marbie C. Simbajon, | Ex-Officio SP Member, Chapter President, Panlungsod na Pederasyon ng mga Sangguniang Kabataan ng Ormoc |

RESOLUTION NO. 2020-256

**A RESOLUTION GRANTING AUTHORITY TO THE CITY
MAYOR RICHARD I. GOMEZ OR THE ACTING CITY
MAYOR TO ACCEPT AND SIGN THE DEEDS OF
DONATION (DOD), FROM THE DEPARTMENT OF
HEALTH EASTERN VISAYAS-CENTER FOR HEALTH
DEVELOPMENT THROUGH MINERVA P. MOLON, MD,
MPH, FPPA, CESO III, HEREIN REFERRED TO AS
DONOR AND THE CITY GOVERNMENT OF ORMOC,
HEREIN REFERRED TO AS DONEE FOR THE VARIOUS
HEALTH CARE EQUIPMENT.**

WHEREAS, this Fifteenth Sangguniang Panlungsod was in receipt of an Indorsement dated August 14, 2020 from the Office of the City Mayor, endorsing a request for the issuance of an authority for the City Mayor to accept and sign the Deeds of Donation (DOD), from the Department of Health Eastern Visayas-Center for Health Development through Minerva P. Molon, MD, MPH, FPPA, CESO III, herein referred to as Donor and the City Government of Ormoc, herein referred to as Donee for the various health care equipment. Further requesting that this matter be treated as URGENT, copies of the Deed of Donations are hereto attached as "ANNEX A" and made an integral part hereof;

WHEREAS, in a Opinion dated July 29, 2020, the City Legal Office finds nothing legally objectionable in the said DOD and that the same is not contrary to law, morals, public order, or public policy much less detrimental to the best interest of Ormoc City, a copy of the Opinion is hereto attached as "ANNEX B" and made an integral part hereof

WHEREAS, the DOH issued Administrative Order No. 2016-0038, entitled: "The Philippine Health Agenda 2016-2022" which seeks to fulfill the global call for Universal Health Coverage, adopting "All for Health towards Health for All" as the rallying point to realize the vision of a Healthy Philippines by 2022;

WHEREAS, the Philippine Health Agenda (PHA) aims to (1) ensure the best health outcomes for all, without socio-economic, ethnic, gender, and geographic disparities; (2) promote health and deliver healthcare through means and respect, value and empower clients and patients as they interact with the health system; (3) protect all families especially the poor, marginalized, and vulnerable against the high cost of healthcare;

WHEREAS, the Health Facility Enhancement Program (HFEP) serves as the National Government's vehicle for which healthcare facilities receives assistance for infrastructure improvement and equipment upgrade;

WHEREAS, since CY 2007, the DOH has upgraded, Government Healthcare Facilities to include Barangay Health Stations, Rural Health Units, District Hospitals, Provincial Hospitals, and DOH Retained Hospitals and other health facilities;

WHEREAS, the appropriation is provided in the General Appropriation Act of 2018 or RA No. 10964 for the Department of Health, under the Health Facilities Enhancement Program (HFEP) which shall be used for the construction, upgrading, expansion, repair, and rehabilitation of Local Government Unit Health Care Facilities including the purchase of equipment in alignment with Ambisyon Natin 2040 and the Philippine Development Plan 2017-2022;

WHEREAS, the DOH EV-CHD hereby donates to the City Government of Ormoc the various healthcare equipment for the use of Ormoc City Health Department;

WHEREAS, the City Government of Ormoc hereby receives and accepts this donation made in its favor by the Donor, and hereby manifests its gratefulness for the latter's generosity;

WHEREAS, this Sanggunian, after thorough examination of the aforementioned request by the City Mayor, finds that: the same is not contrary to law, existing contract, public policy, customs and morals; is reasonable and in order; the same is entered into for the best interests of the City; and, finally, that the granting of the authority to sign and accept the Deeds of Donation, among other lawful purposes, facilitates the ongoing developmental progress of the City and henceforth, deserving of this august Body's prompt and favorable consideration;

WHEREFORE, on joint motion of SP Member Eusebio Gerardo S. Penserga, Chairman, Committee on Health & Sanitation and SP Benjamin S. Pongos, Jr., Chairman, Committee on Laws & Ordinances, severally seconded by SP Members Peter M. Rodriguez, Lalaine A. Marcos, Esteban V. Laurente, Nolito M. Quilang, Roiland H. Villasencio, Tomas R. Serafica, Joan Marbie C. Simbajon, Gregorio G. Yrastorza III and Vincent L. Rama; be it

RESOLVED, AS IT IS HEREBY RESOLVED, to pass A RESOLUTION GRANTING AUTHORITY TO THE CITY MAYOR RICHARD I. GOMEZ OR THE ACTING CITY MAYOR TO ACCEPT AND SIGN THE DEEDS OF DONATION (DOD), FROM THE DEPARTMENT OF HEALTH EASTERN VISAYAS-CENTER FOR HEALTH DEVELOPMENT THROUGH MINERVA P. MOLON, MD, MPH, FPPA, CESO III, HEREIN REFERRED TO AS DONOR AND THE CITY GOVERNMENT OF ORMOC, HEREIN REFERRED TO AS DONEE FOR THE VARIOUS HEALTH CARE EQUIPMENT;


ADOPTED, September 01, 2020.

Res. No. 2020-266

RESOLVED, FINALLY, to furnish copies of this resolution each to the City Mayor of Ormoc Richard I. Gomez; the City Administrator, Mr. Vincent L. Emnas; the City Legal Officer, Atty. Josephine Mejia-Romero; the City Health Department; DOH EV-CHD; the City Local Government Operations Officer-DILG; and other offices concerned for their information and guidance;

CARRIED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the foregoing resolution.


MARIA ANTONIETA G. CO HAT
Secretary to the
Sangguniang Pahlungsod

ATTESTED:


LEO CARMELO L. LOCSIN, JR.
City Vice Mayor & Presiding Officer

DEED OF DONATION

Annex A
2020-2026

KNOW ALL MEN BY THESE PRESENTS:

This agreement is entered into by and between:

The **DEPARTMENT OF HEALTH EASTERN VISAYAS - CENTER FOR HEALTH DEVELOPMENT** with office address at Government Center, Candahug, Palo, Leyte 6501 represented by **MINERVA P. MOLON, MD, MPH, FPPA, CESO III** in her capacity as Director IV, hereinafter referred to as the **"DOH EV-CHD"** herein after referred to as the **DONOR**.

and

The **CITY OF ORMOC** with office address at Ormoc City, Leyte, Philippines herein represented by **HON. RICHARD I. GOMEZ**, his capacity as City Mayor herein after referred to as **"LGU"** and herein after referred to as the **DONEE**.

WITNESSETH:

WHEREAS, the DOH issued Administrative Order No. 2016-0038 entitled "The Philippine Health Agenda 2016-2022" which seeks to fulfill the global call for Universal Health Coverage, adopting "All for Health towards Health for All" as the rallying point to realize the vision of a Healthy Philippines by 2022;

WHEREAS, the Philippine Health Agenda (PHA) aims to (1) ensure the best health outcomes for all, without socio-economic, ethnic, gender, and geographic disparities; (2) promote health and deliver healthcare through means and respect, value and empower clients and patients as they interact with the health system; (3) protect all families especially the poor, marginalized, and vulnerable against the high cost of healthcare;

WHEREAS, the Health Facility Enhancement Program (HFEP) serves as the National Government's vehicle for which healthcare facilities receives assistance for infrastructure improvement and equipment upgrade.;

WHEREAS, since CY 2007, the DOH has upgraded, Government Healthcare Facilities to include Barangay Health Stations, Rural Health Units, District Hospitals, Provincial Hospitals, and DOH Retained Hospitals and other health facilities;

WHEREAS, the appropriation is provided in the General Appropriation Act of 2018 or Republic Act no. 10964 for the Department of Health, under the Health Facilities Enhancement Program (HFEP) which shall be used for the construction, upgrading, expansion, repair and rehabilitation of Local Government Unit (LGU) Health Care Facilities including the purchase of equipment in alignment with Ambisyon Natin 2040 and the Philippine Development Plan 2017-2022;

WHEREAS, the LGU has sent its request for the acquisition of various Medical equipment needed for its facility;

NOW, THEREFORE, in consideration of the foregoing premises and subject to the conditions stipulated hereunder, the DOH EV-CHD hereby donates to the City of **ORMOC** the following equipment for the use of Ormoc City Health Office in the total amount of **EIGHT HUNDRED THREE THOUSAND TWO HUNDRED PESOS ONLY (P803,200.00)**.

The **DONEE** undertake to:

1. Conduct actual inventory of equipment needs of the LGU following the equipment accreditation/licensing standards for LGU respectively.
2. Provide necessary Human Resource, sustained supply of reagents and other supplies/consumables and the sustained budget for the maintenance, repair and Other Operating Expenses of the equipment;
3. Ensure that the personnel are trained in the use/operation of equipment;

Darby A. Lumbres, CPA
DOH-Accountant III

Antonio O. Ida, MD
PHTL

Hon. Richard I. Gomez
City Mayor

Minerva P. Molon, MD, MPH, FPPA, CESO III
Regional Director, DOH-RO VIII

EDWARD B. KNERULF, MD, MPH
City Health Officer
Ormoc City Health Office

ROSARIO GERAFICA, CPA, MPA
City Accountant

4. Ensure that the infrastructure/physical facility is ready to house the equipment;
5. Designate a focal person (holding a plantilla position) who shall be authorized to receive in the health facilities;
6. Supervise the supplier in the installation of the equipment;
7. Ensure that the equipment is properly recorded in the books of assets of the health facility with all the proper Invoice Receipt of Property, which includes the following essential processes:
 - a. The Property Officer of the recipient LGU upon receiving shall record the transferred equipment in the Property/Equipment Ledger Card;
 - b. The Accountant of the LGU shall record the received equipment in the Journal Entry Voucher (JEV), on the basis of the Purchase Order, Transfer Receipt of Property, and Inspection and Acceptance Report and shall give a copy to the Regional Office.
8. Ensure that the equipment will be made operational and used according to their purpose;
9. Proper inventory accounting of equipment as well as recording of equipment that has been damaged and/or loss due to FORCE MAJEURE" such as but not limited to fire, earthquake, typhoon, material sabotage, and/or acts of public enemy.

Further, the **DONEE** hereby accepts and receives this donation made in his favor by the **DONOR**, and hereby manifests his gratefulness for the latter's generosity.

The Donor reserves the right to pull-out unutilized equipment within 2 years. The Donor reserves the right to revoke this Deed of Donation in case any of the aforesaid conditions are not faithfully complied with by the Donee. In case this Deed of Donation is revoked, the Donee shall surrender the set of Equipment to the Donor within Fifteen (15) days from Receipt of the Notice of Revocation. Ownership of the said equipment shall then vest to the Donor effective upon receipt by the Donee of the Notice of Revocation. And the Donee shall have seven (7) days from receipt of the Notice of Revocation to transfer the possession of the equipment to the Donor.

IN WITNESS WHEREOF, the Parties have affixed their hand this ____ day of _____, at _____.

FIRST PARTY:

**DEPARTMENT OF HEALTH
EV - CHD**

By:

**MINERVA P. MOLON, MD, MPH, FPPA,
CESO III
Regional Director**

SECOND PARTY:

CITY OF ORMOC

By:

**HON. RICHARD I. GOMEZ
City Mayor**

SIGNED IN THE PRESENCE OF:

**EDMUND B. KIERULF, MD, MPH
City Health Officer II
Ormoc City Health Department**

CHO

**Antoniz O. Ida, MD
PHTL**

**Darby A. Lumbres, CPA
DOH-Accountant III**

**ROSARIO GERAFICA, CPA, MPA
City Accountant
City Accountant**

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S. S.

BEFORE ME, a Notary Public, this _____, in City of _____,
Philippines, personally appeared the following:

| | | |
|------------------|----------------------------|---------------------------|
| Name: | Identification Card | Date & Place of Issuance: |
| MINERVA P. MOLON | DOH Office ID No. 20090194 | DOH-Manila |
| RICHARD I. GOMEZ | | |

All known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same are their free and voluntary act and deed of the entities they represent in this instance. This instrument consisting of three (3) pages, including the page on which this acknowledgement is written has been signed on the left margin of each and every page thereof by the parties and their instrumental witnesses, with my notarial seal.

WITH MY HAND AND SEAL.

Doc. No. _____
Page No. _____
Book No. _____
Series of 2020.

Darby A. Lumbres, CPA
DOH-Accountant III

Antonio O. Ida, MD
PHIL

Hon. Richard I. Gomez
City Mayor

Minerva P. Molon, MD, MPH, FPPA, CESO III
Regional Director, DOH-RO VIII

ROSARIO G. SERAFICA, CPA, MPA
City Accountant
CHO
City Health Department

DEED OF DONATION

KNOW ALL MEN BY THESE PRESENTS:

This agreement is entered into by and between:

The **DEPARTMENT OF HEALTH EASTERN VISAYAS – CENTER FOR HEALTH DEVELOPMENT** with office address at Government Center, Candahug, Palo, Leyte 6501 represented by **MINERVA P. MOLON, MD, MPH, FPPA, CESO III** in her capacity as Director IV, hereinafter referred to as the **“DOH EV-CHD”**; ~~herein after referred to as the DONOR.~~

and

The **CITY GOVERNMENT OF ORMOC** with office address at Ormoc City, Leyte, Philippines herein represented by **HON. RICHARD I. GOMEZ**, his capacity as City Mayor herein after referred to as **“LGU”**. ~~and herein after referred to as the DONEE.~~

WITNESSETH:

WHEREAS, the DOH issued Administrative Order No. 2016-0038 entitled “The Philippine Health Agenda 2016-2022” which seeks to fulfill the global call for Universal Health Coverage, adopting “All for Health towards Health for All” as the rallying point to realize the vision of a Healthy Philippines by 2022;

WHEREAS, the Philippine Health Agenda (PHA) aims to (1) ensure the best health outcomes for all, without socio-economic, ethnic, gender, and geographic disparities; (2) promote health and deliver healthcare through means and respect, value and empower clients and patients as they interact with the health system; (3) protect all families especially the poor, marginalized, and vulnerable against the high cost of healthcare;

WHEREAS, the Health Facility Enhancement Program (HFEP) serves as the National Government’s vehicle for which healthcare facilities receives assistance for infrastructure improvement and equipment upgrade.;

WHEREAS, since CY 2007, the DOH has upgraded, Government Healthcare Facilities to include Barangay Health Stations, Rural Health Units, District Hospitals, Provincial Hospitals, and DOH Retained Hospitals and other health facilities;

WHEREAS, the appropriation is provided in the General Appropriation Act of 2018 or Republic Act no. 10964 for the Department of Health, under the Health Facilities Enhancement Program (HFEP) which shall be used for the construction, upgrading, expansion, repair and rehabilitation of Local Government Unit (LGU) Health Care Facilities including the purchase of equipment in alignment with Ambisyon Natin 2040 and the Philippine Development Plan 2017-2022;

WHEREAS, the LGU has sent its request for the acquisition of various Medical equipment needed for its facility;

NOW, THEREFORE, in consideration of the foregoing premises and subject to the conditions stipulated hereunder, the DOH EV CHD hereby donates to the City of **ORMOC**, the following Equipment for ORMOC CHO, BHS LAKE DANA0, SITIO CABBANTUG and CURVA DHC, ORMOC, CITY in the total amount of Fifty Six Thousand Eight Hundred Fifty Six and 74/100 Pesos Only (P 56,856.74).

Please see ANNEX “A” for reference of the list of Equipment with list of recipients.

The DONEE undertake to:

1. Conduct actual inventory of equipment needs of the LGU following the equipment accreditation/licensing standards for LGU respectively.

DOH-Accountant

Dr. Antonio O. Ida
PHIL

Hon. Richard I. Gomez
City Mayor

Minerva P. Molon, MD, MPH, FPPA, CESO III
Regional Director, DOH EV-CHD
City Health Officer II

ROSARIO CASERAFICA, CPA, MPA
City Accountant

2. Provide necessary Human Resource, sustained supply of reagents and other supplies/consumables and the sustained budget for the maintenance, repair and Other Operating Expenses of the equipment;
3. Ensure that the personnel are trained in the use/operation of equipment;
4. Ensure that the infrastructure/physical facility is ready to house the equipment;
5. Designate a focal person (holding a plantilla position) who shall be authorized to receive in the health facilities;
6. Supervise the supplier in the installation of the equipment;
7. Ensure that the equipment is properly recorded in the books of assets of the health facility with all the proper Invoice Receipt of Property, which includes the following essential processes:
 - a. The Property Officer of the recipient LGU upon receiving shall record the transferred equipment in the Property/Equipment Ledger Card;
 - b. The Accountant of the LGU shall record the received equipment in the Journal Entry Voucher (JEV), on the basis of the Purchase Order, Transfer Receipt of Property, and Inspection and Acceptance Report and shall give a copy to the Regional Office.
8. Ensure that the equipment will be made operational and used according to their purpose;
9. Proper inventory accounting of equipment as well as recording of equipment that has been damaged and/or loss due to "FORCE MAJEURE" such as but not limited to fire, earthquake, typhoon, material sabotage, and/or acts of public enemy.

Further, the **DONEE** hereby accepts and receives this donation made in his favor by the **DONOR**, and hereby manifests his gratefulness for the latter's generosity.

The Donor reserves the right to pull-out unutilized equipment within 2 years. The Donor reserves the right to revoke this Deed of Donation in case any of the aforesaid conditions are not faithfully complied with by the Donee. In case this Deed of Donation is revoked, the Donee shall surrender the set of Equipment to the Donor within Fifteen (15) days from Receipt of the Notice of Revocation. Ownership of the said equipment shall then vest to the Donor effective upon receipt by the Donee of the Notice of Revocation. And the Donee shall have seven (7) days from receipt of the Notice of Revocation to transfer the possession of the equipment to the Donor.

IN WITNESS WHEREOF, the Parties have affixed their hand this ____ day of _____, at _____.

FIRST PARTY:

**DEPARTMENT OF HEALTH
EV - CHD**

By:

**MINERVA P. MOLON, MD, MPH, FPPA,
CESO III
Regional Director**

**Antonio O. Ida, MD
PHTL**

**Darby A. Lumbres, CPA
DOH-Accountant III**

SECOND PARTY:

CITY OF ORMOC

By:

**HON. RICHARD I. GOMEZ
City Mayor**

SIGNED IN THE PRESENCE OF:

**EDMUND B. MEJIA, MD, MPH
City Health Officer II
Ormoc City Health Department**

CHO

**ROSARIO G. SERAFICA, CPA, MPA
City Accountant
City Accountant**

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S. S.

BEFORE ME, a Notary Public, this _____, in City of _____,
Philippines, personally appeared the following:

Name:
MINERVA P. MOLON
RICHARD I. GOMEZ

Identification Card
DOH Office ID No. 20090194

Date & Place of Issuance:
DOH-Manila

All known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same are their free and voluntary act and deed of the entities they represent in this instance. This instrument consisting of three (3) pages, including the page on which this acknowledgement is written has been signed on the left margin of each and every page thereof by the parties and their instrumental witnesses, with my notarial seal.

WITH MY HAND AND SEAL.

Doc. No. _____
Page No. _____
Book No. _____
Series of 2020.

ROSA RIO GERAFICA, CPA, ...
City Accountant
EDINUNDO B. KERRICK, MD, MPH
City Health Officer II
Office City Health Department
CHO
Hon. Richard I. Gomez
Municipal Mayor
Dr. Antonio O. Ida
PHTL
Darby A. Lumbres, CPA, MM
DOH-Accountant III
Minerva P. Molon, MD, MPH, FPPA, CESO III
Regional Director, DOH EV- CHD

DEED OF DONATION

KNOW ALL MEN BY THESE PRESENTS:

This agreement is entered into by and between:

The **DEPARTMENT OF HEALTH EASTERN VISAYAS – CENTER FOR HEALTH DEVELOPMENT** with office address at Government Center, Candahug, Palo, Leyte 6501 represented by **MINERVA P. MOLON, MD, MPH, FPPA, CESO III** in her capacity as Director IV, hereinafter referred to as the “**DOH EV-CHD**”, herein after referred to as the **DONOR**.

and

The **CITY OF ORMOC** with office address at Ormoc City, Leyte, Philippines herein represented by **HON. RICHARD I. GOMEZ**, his capacity as City Mayor herein after referred to as “**LGU**”, and herein after referred to as the **DONEE**.

WITNESSETH:

WHEREAS, the DOH issued Administrative Order No. 2016-0038 entitled “The Philippine Health Agenda 2016-2022” which seeks to fulfill the global call for Universal Health Coverage, adopting “All for Health towards Health for All” as the rallying point to realize the vision of a Healthy Philippines by 2022;

WHEREAS, the Philippine Health Agenda (PHA) aims to (1) ensure the best health outcomes for all, without socio-economic, ethnic, gender, and geographic disparities; (2) promote health and deliver healthcare through means and respect, value and empower clients and patients as they interact with the health system; (3) protect all families especially the poor, marginalized, and vulnerable against the high cost of healthcare;

WHEREAS, the Health Facility Enhancement Program (HFEP) serves as the National Government’s vehicle for which healthcare facilities receives assistance for infrastructure improvement and equipment upgrade.;

WHEREAS, since CY 2007, the DOH has upgraded, Government Healthcare Facilities to include Barangay Health Stations, Rural Health Units, District Hospitals, Provincial Hospitals, and DOH Retained Hospitals and other health facilities;

WHEREAS, the appropriation is provided in the General Appropriation Act of 2018 or Republic Act no. 10964 for the Department of Health, under the Health Facilities Enhancement Program (HFEP) which shall be used for the construction, upgrading, expansion, repair and rehabilitation of Local Government Unit (LGU) Health Care Facilities including the purchase of equipment in alignment with AmbisyonNatin 2040 and the Philippine Development Plan 2017-2022;

WHEREAS, the LGU has sent its request for the acquisition of various Medical equipment needed for its facility;

NOW, THEREFORE, in consideration of the foregoing premises and subject to the conditions stipulated hereunder, the DOH EV-CHD hereby donates to the City of **ORMOC** the following equipment for Ormoc CHO and BHS Lake Danao Sitio Cambantug, Ormoc City in the total amount of ONE HUNDRED EIGHTY FOUR THOUSAND THREE HUNDRED NINETY PESOS ONLY (P184,390.00).

Please see ANNEX “A” for reference of the list of equipment with list of CHO and BHS recipients.

The DONEE undertake to:

1. Conduct actual inventory of equipment needs of the LGU following the equipment accreditation/licensing standards for LGU respectively.

Antonio O. Ida, MD Darby A. Lumbres, CPA

PHTLDOH-Accountant III

Hon. Richard I. Gomez

City Mayor

Minerva P. Molon, MD, MPH, FPPA, CESO III

Regional Director, DOH-RO VIII

EDMUNDO P. HEREDIA, MPH

City Health Officer II

ROSARIO G. SERAFICA, CPA, MPA

City Accountant

City Accountant

CHO

2. Provide necessary Human Resource, sustained supply of reagents and other supplies/consumables and the sustained budget for the maintenance, repair and Other Operating Expenses of the equipment;
3. Ensure that the personnel are trained in the use/operation of equipment;
4. Ensure that the infrastructure/physical facility is ready to house the equipment;
5. Designate a focal person (holding a plantilla position) who shall be authorized to receive in the health facilities;
6. Supervise the supplier in the installation of the equipment;
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 - a. The Property Officer of the recipient LGU upon receiving shall record the transferred equipment in the Property/Equipment Ledger Card;
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8. Ensure that the equipment will be made operational and used according to their purpose;
9. Proper inventory accounting of equipment as well as recording of equipment that has been damaged and/or loss due to FORCE MAJEURE" such as but not limited to fire, earthquake, typhoon, material sabotage, and/or acts of public enemy.

Further, the **DONEE** hereby accepts and receives this donation made in his favor by the **DONOR**, and hereby manifests his gratefulness for the latter's generosity.

The Donor reserves the right to pull-out unutilized equipment within 2 years. The Donor reserves the right to revoke this Deed of Donation in case any of the aforesaid conditions are not faithfully complied with by the Donee. In case this Deed of Donation is revoked, the Donee shall surrender the set of Equipment to the Donor within Fifteen (15) days from Receipt of the Notice of Revocation. Ownership of the said equipment shall then vest to the Donor effective upon receipt by the Donee of the Notice of Revocation. And the Donee shall have seven (7) days from receipt of the Notice of Revocation to transfer the possession of the equipment to the Donor.

IN WITNESS WHEREOF, the Parties have affixed their hand this ____ day of _____, at _____

FIRST PARTY:

**DEPARTMENT OF HEALTH
EV - CHD**

By:

**MINERVA P. MOLON, MD, MPH, FPPA,
CESO III
Regional Director**

**Antonio O. Ida, MD
PHTL**

**Darby A. Lumbres, CPA
DOH-Accountant III**

SECOND PARTY:

CITY OF ORMOC

By:

**HON. RICHARD I. GOMEZ
City Mayor**

SIGNED IN THE PRESENCE OF

**EDMUND B. KIERNLY, MD, MPH
City Health Officer II
Ormoc City Health Department**

CHO

**ROSARIO G. SERAFICA, CPA, MPA
City Accountant**

City Accountant

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S. S.

BEFORE ME, a Notary Public, this _____, in City of _____,
Philippines, personally appeared the following:

| | | |
|------------------|----------------------------|---------------------------|
| Name: | Identification Card | Date & Place of Issuance: |
| MINERVA P. MOLON | DOH Office ID No. 20090194 | DOH-Manila |
| RICHARD I. GOMEZ | | |

All known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same are their free and voluntary act and deed of the entities they represent in this instance. This instrument consisting of three (3) pages, including the page on which this acknowledgement is written has been signed on the left margin of each and every page thereof by the parties and their instrumental witnesses, with my notarial seal.

WITH MY HAND AND SEAL.

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Darby A. Lumbres, CPA
DOH-Accountant III

Antonio O. Ida, MD
PHIL

Hon. Richard I. Gomez
City Mayor

Minerva P. Molon, MD, MPH, FPPA, CESO III
Regional Director, DOH-RO VIII

ROSARIO G. SERAFICA, CPA
City Accountant

Minerva P. Molon, MD, MPH
City Health Officer II
DOH-RO VIII

Minerva P. Molon, MD, MPH
City Health Officer II
DOH-RO VIII

CHO

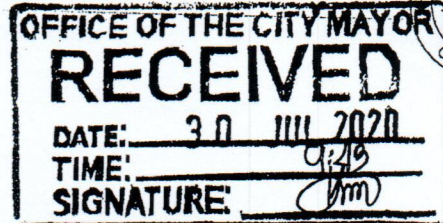
Page 3 of 3

OFFICE OF THE CITY LEGAL OFFICER

Ormoc City, Leyte

July 29, 2020

MAYOR RICHARD I. GOMEZ
Ormoc City



THRU: MA. VICTORIA LYRA P. DELA CERNA
City Govt. Asst. Dept Head I

Re: Deeds of Donation DOH EV-CHD various health care equipment

Dear Mayor Gomez:

This Office has reviewed above-stated deeds of donation and finds that the terms therein are not contrary to laws, rules, policies, and morals. It is observed, however, that there is no provision on acceptance of the equipment donated. The Civil Code requires, in cases of donation of movable properties, that the acceptance thereof shall be in writing. It is thus recommended that acceptance be made in writing, and further recommended that the same be made in the same document for donation.

It is also observed that the conditions refer to responsibilities of a DONEE, however, no party has been identified to be referred to as the DONEE. Although given that LGU Ormoc is the DONEE, it is recommended that it be so identified as such in the section identifying the parties.

Moreover, there are three separate deeds covering various equipment for the same set of beneficiaries, with the same terms. It is recommended, if practicable for the parties, to merge the deeds into one, considering donations and amounts are specifically identified in the inventory annexed to the document.

After the foregoing recommendations, the same may be endorsed to the Sangguniang Panlungsod for authority of the City/Acting Mayor to sign the deed/s of donation with acceptance.

This advice is rendered without prejudice to contrary opinion from competent authorities or ruling of the proper body/court.

For consideration of CMO, and implementing offices.

Respectfully,

MARIA ADELFA S. CABRERA
Attorney III

With Conformity:

JOSEPHINE A. MEJIA-ROMERO
City Legal Officer

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