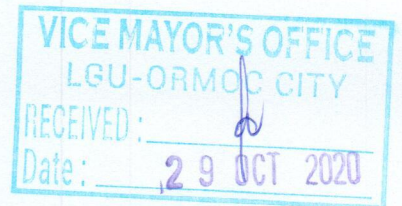


REPUBLIKA NG PILIPINAS
SANGGUNIANG PANLUNGSOD
LUNGSOD NG ORMOC



EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE
FIFTEENTH SANGGUNIANG PANLUNGSOD NG ORMOC HELD
AT THE SANGGUNIANG PANLUNGSOD SESSION HALL,
ORMOC CITY HALL BUILDING
ON OCTOBER 27, 2020



PRESENT:

Leo Carmelo L. Locsin, Jr.
Benjamin S. Pongos, Jr.,
Roiland H. Villasencio,
Tomas R. Serafica,
Nolito M. Quilang,
Eusebio Gerardo S. Penserga,
Jasper M. Lucero,
Peter M. Rodriguez,
Gregorio G. Yrastorza III,
Lalaine A. Marcos,
Esteban V. Laurente,

City Vice Mayor & Presiding Officer
SP Member
SP Member, Majority Floor Leader
SP Member
SP Member Asst. Majority Floor Leader
SP Member
SP Member
SP Member
SP Member
SP Member

Ex-Officio SP Member, Chapter President,
Liga ng mga Barangay ng Ormoc
Ex-Officio SP Member, Chapter President,
Panlungsod na Pederasyon ng mga Sangguniang Kabataan ng Ormoc

Joan Marbie C. Simbajon,
Panlungsod na Pederasyon ng mga Sangguniang Kabataan ng Ormoc

ON LEAVE:

Vincent L. Rama,

SP Member

RESOLUTION NO. 2020-343

**A RESOLUTION AUTHORIZING THE REIMBURSEMENT
OF THE FOREIGN TRAVEL OF SP MEMBER LALAINA A.
MARCOS TO TAIPEI, TAIWAN AS PER TRAVEL ORDER
NO. 2019-514 DATED OCTOBER 10, 2019, IN THE
AMOUNT OF ONE HUNDRED TWENTY-FIVE THOUSAND
NINE HUNDRED SEVENTY-SIX PHILIPPINE PESOS
AND TWENTY-THREE CENTS (PHP125,976.23) TO BE
CHARGED AS PRIOR YEAR'S OBLIGATION AGAINST
THE CURRENT YEAR APPROPRIATION UNDER THE
OFFICE OF THE CITY MAYOR.**

WHEREAS, the Fifteenth Sangguniang Panlungsod ng Ormoc received an Indorsement dated September 18, 2020 from the City Mayor's Office requesting for an issuance of resolution authorizing the reimbursement of the foreign travel of SP Member Lalaine A. Marcos to Taipei, Taiwan as per Travel Order No. 2019-514 dated October 10, 2019, in the amount of One Hundred Twenty-Five Thousand Nine Hundred Seventy-Six Philippines Pesos and Twenty Three Cents (Php125,976.23) to be charged as Prior Year's Obligation against the Current Year's Appropriation under the Office of the City Mayor;

WHEREAS, the Department of Interior and Local Government (DILG) issued a letter last December 4, 2019 approving aforesaid travel in compliance with DILG Memo Circular No. 2019-83, copy of the letter is attached herein as Annex "A";

WHEREAS, COA Circular No. 2012-004 mandates the liquidation of foreign travel within 60 days after the return to the Philippines;

WHEREAS, as per the attached Justification Letter of SP Member Lalaine A. Marcos, the reimbursement was not processed within the time required due to internal staffing issues wherein the personnel-in-charge of the liquidation documents failed to forward said documents to the authorizing office;

WHEREAS, the City Accountant stated in her comments/recommendation on the request of the City Mayor that, inter alia, the resort to charge the travel cost to CY 2020 funds under the account Travelling Expense-Foreign is subject to the availability of funds and submission of pertinent documents required for the approval of the reimbursement, said comments is herein attached as Annex "B" and made integral part hereof;

WHEREAS, the Local Finance Committee issued a Certificate of Availability of Funds dated September 17, 2020 stating therein that the amount is deemed available chargeable against the current year appropriation under the Office of the City Mayor account for Foreign Travel Expenses, a copy of the certification is hereto attached as Annex "C" and made integral part hereof;

WHEREAS, among the required documents to process the reimbursement is a Sangguniang Panlungsod Resolution approving the same;

WHEREAS, this august Body found the request to be justified and reasonable and is deemed not contrary to existing accounting and auditing laws, rules and regulations;

WHEREFORE, on motion of SP Member Peter M. Rodriguez, Chairman, Committee on Finance and Appropriation, severally seconded by SP Members Esteban V. Laurente, Tomas R. Serafica and Gregorio G. Yrastorza III; be it

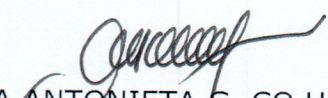
RESOLVED, AS IT IS HEREBY RESOLVED, to pass A RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE FOREIGN TRAVEL OF SP MEMBER LALAINA A. MARCOS TO TAIPEI, TAIWAN AS PER TRAVEL ORDER NO. 2019-514 DATED OCTOBER 10, 2019, IN THE AMOUNT OF ONE HUNDRED TWENTY-FIVE THOUSAND NINE HUNDRED SEVENTY-SIX PHILIPPINE PESOS AND TWENTY-THREE CENTS (PHP125,976.23) TO BE CHARGED AS PRIOR YEAR'S OBLIGATION AGAINST THE CURRENT YEAR APPROPRIATION UNDER THE OFFICE OF THE CITY MAYOR;

ADOPTED, October 27, 2020.


RESOLVED, FURTHER, to furnish copies of this resolution each to the City Mayor Richard I. Gomez; the City Administrator, Mr. Vincent L. Emnas; the City Legal Officer, Atty. Josephine M. Romero; the City Treasurer; the City Budget Officer; The City Accountant; the City Auditor; SP Member Lalaine A. Marcos; the City Local Government Operations Officer-DILG; and others concerned;

CARRIED UNANIMOUSLY.

I HEREBY CERIFY to the correctness of the above resolution.


MARIA ANTONIETA G. CO HAT
Secretary to the
Sangguniang Panlungsod

ATTESTED:


LEO CARMELO L. LOCSIN, JR.
City Vice Mayor & Presiding Officer

Res. # 2020 - 343

"Annex A"



Republic of the Philippines

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

OFFICE OF THE SECRETARY

DEC 04 2019

Vice Mayor Leo Carmelo L. Locsin Jr.
City Hall
Ormoc City

Dear Vice Mayor Locsin:

This refers to your request for reconsideration relative to the approved travel to Taiwan of SP Member Lalaine A. Marcos, from December 6 to 8, 2019, exclusive of travel time, to attend the 4th Asian Councils Forum.

Relative to the above, please be informed that the said request is hereby approved, with entitlements, i.e., payment of international airfare (economy) and travel allowance, pursuant to OP Executive Order No. 77 dated March 15, 2019, chargeable against the funds of that city government, subject to the availability thereof, and to the usual accounting and auditing rules and regulations.

It is further understood that this approval shall, likewise, be subject to the pertinent provisions of all other applicable laws, rules and regulations.

Very truly yours,

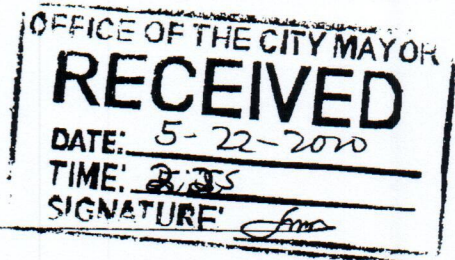

EDUARDO M. AND
Secretary

"Matino, Mahusay at Maaasahan"
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, Quezon City





Republic of the Philippines
OFFICE OF THE CITY ACCOUNTANT
Local Government of Ormoc City, Leyte



DATE : May 15, 2020

OFFICES: OFFICE OF THE CITY MAYOR
SP MEMBER LALAINA A. MARCOS

SUBJECT: CMO REQUEST FOR COMMENTS ON REQUEST TO CHARGE TO CURRENT
APPROPRIATION OF REIMBURSEMENT FOR FOREIGN TRAVEL EXPENSES OF
LALAINA MARCOS TO TAIWAN ON DECEMBER 6-8, 2019

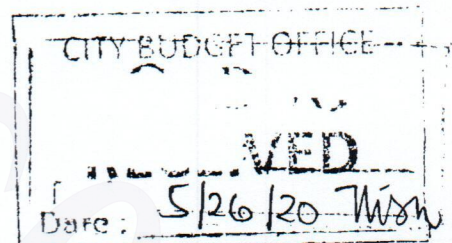
OUR ACTION(S) FOR YOUR ATTACHED REQUEST/QUERY/CONCERN(S) ARE AS FOLLOWS:

✓ **COMMENTS/RECOMMENDATIONS:** Following are this level's comments with respect to the subject-caption:

1. The subject-captioned foreign travel happened in CY2019, payment/ reimbursement for the travel expenses can no longer be charged to CY2019 funds for the following reasons:
 - a. Documents for the reimbursement was not submitted/obligated in 2019;
 - b. The 2019 books of accounts of the City has already been long closed; and
 - c. CY2019 surplus is already fully appropriated for prioritized purposes, without excess;
2. The resort to charge the costs to CY2020 funds under the account Travelling Expenses-Foreign is, however, subject to availability of funds and the existence of said account in the corresponding MOOE of your office, and further subject to the submission of the following documents:
 - a. Sangguniang Panglungsod Resolution allowing the said expense to be charged to current appropriation (CY2020);
 - b. Narrative Report of Travel as expressly required in the Amended Guidelines on the Foreign Travel per DILG Memo Circular No. 2019-83 dtd. May 29, 2019 (Sec. 8.4)
 - c. Written justification/explanation for the delay in the processing of the payment/reimbursement (around 5 months from the date of actual travel); it must be noted, as per COA Training Handbook on Government Expenditures, reimbursement of foreign travel expenses (liquidation of cash advances) should be made within sixty (60) days after the return to the Philippines
 - d. All other supporting documents to substantially serve as basis for allowing payment (i.e. *DILG Authority to travel, Itinerary of Travel, basis for rate conversion, etc.*); (Refer to attached DILG Memo Circular No. 2019-83 dtd. May 29, 2019)
3. Lastly, as may be applicable, please ensure observance of the limitations set forth under Section 4.3 of DBM National Budget Circular No. 580 dated April 22, 2020, (Adoption of Economy Measures in the Government Due to the Emergency Health Situation), on the discontinuance of certain projects/activities (Sec. 4.3.1.3) within the duration of the declaration of a State of Emergency.

May the above clarify. Thank you and Godspeed.

ROSARIO G. SERAFICA
City Accountant



**Republic of the Philippines
Ormoc City**


CERTIFICATION

THIS IS TO CERTIFY that the amount of **ONE HUNDRED TWENTY FIVE THOUSAND NINE HUNDRED SEVENTY SIX PESOS & 23/100 (P125,976.23)** for the reimbursement of foreign travel of Honorable Lalaine A. Marcos to Taiwan, Taipei per Travel Order No. 2019-514 dated October 10, 2019, is deemed available chargeable against the current year appropriation under the Office of the City Mayor for the account - Travelling Expense-Foreign.


Issued this 17th day of September, 2020 to support said request. .

Certified by: (Local Finance Committee)


SABRINA P. DUERO
City Budget Officer


RAOUL E. CAM
City Planning & Development Coordinator


ROSARIO G. SERAFICA
City Accountant


DELIA C. VILBAR
City Treasurer