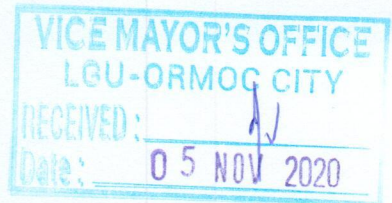
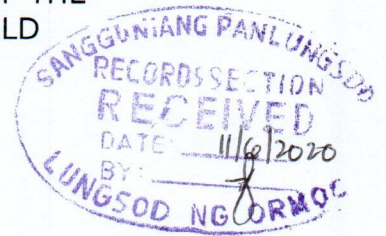


REPUBLIKA NG PILIPINAS  
SANGGUNIANG PANLUNGSOD  
LUNGSOD NG ORMOC



EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE  
FIFTEENTH SANGGUNIANG PANLUNGSOD NG ORMOC HELD  
AT THE SANGGUNIANG PANLUNGSOD SESSION HALL,  
ORMOC CITY HALL BUILDING  
ON NOVEMBER 03, 2020



PRESENT:

Leo Carmelo L. Locsin, Jr.	City Vice Mayor & Presiding Officer
Benjamin S. Pongos, Jr.,	SP Member
Roiland H. Villasencio,	SP Member
Tomas R. Serafica,	SP Member, Majority Floor Leader
Nolito M. Quilang,	SP Member
Eusebio Gerardo S. Penserga,	SP Member
Jasper M. Lucero,	SP Member, Asst. Majority Floor Leader
Peter M. Rodriguez,	SP Member
Vincent L. Rama,	SP Member
Gregorio G. Yrastorza III,	SP Member
Lalaine A. Marcos,	SP Member
Esteban V. Laurente,	Ex-Officio SP Member, Chapter President, Liga ng mga Barangay ng Ormoc
Joan Marbie C. Simbajon,	Ex-Officio SP Member, Chapter President, Panlungsod na Pederasyon ng mga Sangguniang Kabataan ng Ormoc

**RESOLUTION NO. 2020-364**

**A RESOLUTION GRANTING AUTHORITY TO THE CITY MAYOR, RICHARD I. GOMEZ, OR THE ACTING CITY MAYOR TO ENTER INTO AND SIGN THE SPECIFIC IMPLEMENTATION AGREEMENT (SIA), FOR AND ON BEHALF OF THE LOCAL GOVERNMENT OF ORMOC (LGU-ORMOC), WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) REGIONAL OFFICE VIII FOR THE IMPLEMENTATION OF THE LIVELIHOOD ASSISTANCE GRANT (LAG) PROGRAM OF THE DSWD.**

WHEREAS, this Sanggunian was in receipt of an indorsement from the City Mayor, dated October 30, 2020, requesting for the issuance of a resolution granting the City Mayor or his representative, the authority to sign the Specific Implementation Agreement (SIA) for the implementation of the Livelihood Assistance Grant (LAG) program of the DSWD. Photocopy of the said SIA is hereto attached as "ANNEX A" and made integral part hereof;

WHEREAS, in a meeting of the Ormoc City Livelihood Council, dated October 21, 2020, personnel from DSWD Region VIII made a presentation that there are two target beneficiaries in Leyte 1 area, to wit: Ormoc City and Polompon. The consideration thereof is the large number of Special Amelioration Program (SAP) beneficiaries. In Ormoc City, the total number of SAP beneficiaries reached 36, 891 individuals. Accordingly, DSWD Region VIII allotted 3.4 million budget for the targeted 233 LAG family beneficiaries of Ormoc City;



WHEREAS, the LAG program is one of the Social Amelioration Programs of DSWD in the implementation of the government's Emergency Subsidy Program (ESP) provided to families qualified as "low-income households" belonging to the informal sector. Distinctively, LAG aims to assist in the economic recovery and rehabilitation and that it can be used as capital for new alternative income-generating activities or certain micro-enterprise ventures and support needs for employment requirements of those SAP beneficiaries whose livelihood were affected by the COVID - 19 pandemic and that it can be used;

WHEREAS, the legal basis for the implementation of LAG is anchored on DSWD's Memorandum Circular NO. 09 series of 2020 of the "Omnibus Guidelines in the Implementation of the Emergency Subsidy Program of the Department of Social Welfare and Development" issued on April 9, 2020 by Secretary Rolando Joselito D. Bautista;

WHEREAS, the DSWD, in attaining its mandate, aims to ensure convergence in implementation of its various strategies, programs, projects, activities to address the needs of the poor especially the ones who are greatly affected by the current predicament;

WHEREAS, the City of Ormoc recognizes its role in ensuring inclusive development, and commits to address the needs of the poor within its jurisdiction and to deliver a package of services to address poverty, empower citizens and promote inclusive growth in the city and agree to commit to a partnership with the DSWD in order to implement collaborative and coordinative efforts in the implementation of livelihood projects within its jurisdiction;

WHEREAS, as provided in the Local Government Code of 1991, Local Government Units (LGUs) are mandated to address the needs of its constituents, empower the people through direct participation in the affairs of the LGU by allowing them the widest possible space to decide on, initiate, implement, and innovative on development activities that address their identified needs;

WHEREAS, the SIA provides for the specific responsibilities to be carried out by the parties, namely the DSWD REGION VIII and the LGU-ORMOC, for the efficient and effective implementation of the LAG program and that both shall enter into the voluntary commitment which aims to establish the execution of the SIA;

WHEREAS, this Sanggunian, upon thorough review, finds that the SIA is not contrary to law, policy, morals, and existing contracts, and that the purpose of such program is aimed at developing and implementing social protection programs that will address the needs of the poor in the City so therefore, most deserving of this august Body's full support and affirmative action;

WHEREFORE, on joint motion of SP Member Nolito M. Quilang, Chairman of the Committee on Employment, Livelihood & Manpower Development and SP Member Benjamin S. Pongos, Jr., Chairman, Committee on Laws & Ordinances, severally seconded by SP Members Tomas R. Serafica, Gregorio G. Yrastorza III, Jasper M. Lucero, Joan Marbie C. Simbajon, Esteban V. Laurente, Roiland H. Villasencio, Peter M. Rodriguez and Lalaine A. Marcos; be it

RESOLVED, AS IT IS HEREBY RESOLVED, to pass A RESOLUTION GRANTING AUTHORITY TO THE CITY MAYOR, RICHARD I. GOMEZ, OR THE ACTING CITY MAYOR TO ENTER INTO AND SIGN THE SPECIFIC IMPLEMENTATION AGREEMENT (SIA), FOR AND ON BEHALF OF THE LOCAL GOVERNMENT OF ORMOC (LGU-ORMOC), WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) REGIONAL OFFICE VIII FOR THE IMPLEMENTATION OF THE LIVELIHOOD ASSISTANCE GRANT (LAG) PROGRAM OF THE DSWD;



ADOPTED, November 03, 2020.

RESOLVED, FURTHER, that a copy of the final and notarized SIA be furnished to this Sanggunian for its information and files;

RESOLVED, FINALLY, to furnish copies of this resolution each to the City Mayor of Ormoc Richard I. Gomez, the City Administrator, Mr. Vincent L. Emnas; the City Legal Officer, Atty. Josephine A. Mejia- Romero; DSWD – WLF Office VIII; DSWD Region VIII; PESO as Secretariat of the Livelihood Council; the City Treasurer; the City Accountant; the City Auditor; City Social Welfare Department; the City Local Government Operations Officer-DILG; and all other offices concerned.

CARRIED UNANIMOUSLY.

I HEREBY CERTIFY to the correctness of the above resolution.

  
NONILYN D. GALANO  
OIC – SP Secretary  
(Supervising Administrative Officer)

ATTESTED:

  
LEO CARMELO L. LOCSIN, JR.  
City Vice Mayor & Presiding Officer



## SPECIFIC IMPLEMENTATION AGREEMENT (SIA)

### KNOW ALL MEN BY THESE PRESENTS:

This Specific Implementation Agreement (SIA) is made and entered into by and between:

**The DEPARTMENT AND SOCIAL WELFARE AND DEVELOPMENT (DSWD)**, a government agency created pursuant to Republic Act No. 5416, through its **REGIONAL OFFICE VIII**, with office address at **MAGSAYSAY BLVD., TACLOBAN CITY, LEYTE** and represented by its **REGIONAL DIRECTOR, MARIE ANGELA S. GOPALAN** (hereinafter referred to as the "**DSWD FO VIII**"), as the First Party;

-AND-

The **LOCAL GOVERNMENT UNIT OF ORMOC** with office address at New Ormoc City Hall, Aunubing St., Barangay Cogon, Ormoc City, Philippines herein represented by **City Mayor**, herein referred to as the "**LGU of Ormoc**"; as the Second Party.

### WITNESSETH, That:

**WHEREAS**, the DSWD as the lead agency for social protection is mandated to work towards the achievement of improved capacity to work towards the achievement of improved capacity and opportunities of the poor, vulnerable, and disadvantaged individuals, families, and communities, to enable them to improve their quality of life.

**WHEREAS**, consistent with the Risk Reduction and Management Act of 2010, the DSWD leads the Response Pillar of the National Disaster Risk Reduction and Management Council (NDRRMC); thus, ensures that the response of the national government is well-coordinated including the provision and non-provision assistance during emergencies;

**WHEREAS**, on 12 March 2020, the Inter-Agency Task Force on Emerging Infectious Diseases (**IATF\_EID**) per Resolution No. 11, series of 2020, raised the **COVID 19** threat to the highest alert level, Code Red Sublevel 2, due to the evidence of sustained community transition of the disease. Concomitantly, issuances from President Rodrigo Roa Duterte placed the National Capital Region (NCR) and later on, the entire Luzon, under enhanced community quarantine and with Presidential Proclamation No. 929, s. 2020, a State of Calamity was declared all throughout the Philippines. Until, recently, LGUs outside of Luzon have been imposing localized community quarantine in their areas of jurisdiction consistent with the approved IATF Resolution setting the parameters therefor;

**WHEREAS**, the imposition of community quarantine and stringent social distancing measures caused severe disruption in the economic activities all over the country and affected the means of livelihood and subsistence of low-income families;

**WHEREAS**, with the passage of Republic Act (RA) No. 11469, otherwise known as the "Bayanihan to Heal as One Act of 2020" and the issuance of **DSWD-DOLE- DTI- DA- DOF- DBM** Joint Memorandum Circular No. 1 series of 2020 of the "**Special Guidelines on the provision of Social Amelioration Measures**", an intensified government response is adopted



whereby the concerned national government agencies will provide Emergency Subsidy to low - income households that will be in the form of social amelioration programs;

**WHEREAS**, consistent with the immediately preceding on the distribution of SAP is the recovery and rehabilitation phase after the lifting of Community Quarantine of which the leading program is the Sustainable Livelihood Program (SLP) with its modality of intervention called **Livelihood Assistance Grant (LAG)**.

**WHEREAS**, this **Livelihood Assistance Grant (LAG)** will assist in the economic recovery and rehabilitation of the livelihoods and can be used as capital for new alternative income-generating activities or certain micro-enterprise ventures and support beneficiaries' needs for the employment requirements.

**WHEREAS**, to ensure the provision of **LAG** as one of the components of DSWD Social Amelioration Programs, the LGUs shall be the partner of **DSWD SLP** in the implementation of **LAG**;

**WHEREAS**, being an **LGU-LED** and **People-Centered**, the LGU expressed its intentions to implement LAG to help in the development of its constituents' economic well-being;

**WHEREAS**, in the light of the supervening events, the LGUs and DSWD SLP shall forge an **Specific Implementation Agreement** to fast track the implementation of Livelihood Assistance Grant;

**NOW, THEREFORE**, for and in consideration of the foregoing premises, hereinafter set forth, the **PARTIES** hereby agree as follows:

## **I. ROLES AND RESPONSIBILITIES OF THE PARTIES**

### **A. THE LGU shall:**

1. Includes in the functions of the LGU organized technical working structure the LAG implementation to commence on the formulation of the Livelihood Recovery Plan (LRP), the making of the Livelihood Recovery Project Proposal (LRPP) and among others;
2. Identifies LAG Focal Person, preferably the City/Municipal Planning and Development Officer (C/MPDO), who will be responsible for the following:
  - a. Gathering of data from the barangay;
  - b. Facilitates preparation of Livelihood Recovery Plan, Livelihood Recovery Project Proposal and supporting documents;
  - c. Coordinates with Local Stakeholders for resource complementation;
  - d. Prepares and submits timely reportorial requirements to DSWD SLP;
  - e. Monitors LAG disbursement and utilization
  - f. LAG Focal to map and plan to ensure the sustainability of all LAG projects in the municipality or barangay
3. Provides additional support staff (**Municipal Facilitator**) on LAG implementation that will coordinate with the SLP augmented PDO on the different stages and processes.
4. Identifies target beneficiaries for the provision of LAG based on the eligibility criteria.



5. Taps services from various government agencies of government and private sectors/CSOs as necessary to accompany the livelihood enterprise development and provide business development.
6. Prepares and submits Livelihood Recovery Project Proposal (LRPP) to SLP DSWD.
7. Leads in the LAG implementation.
8. Provides and submits the following to DSWD FO VIII:
  - a. Weekly status and updates of LAG implementation;
  - b. Weekly consolidated report/s every Monday of the following week, using the Monitoring Reporting Matrix prescribed IATF-TWG on Social Amelioration Program.
  - c. Photo of LAG activities conducted pursuant to the guidelines thereof;
9. Ensures compliance on the safety protocols (e.g. physical distancing, wearing of face masks, etc.) according to the DOH and IATF Guidelines
10. Ensures 100% project implementation in accordance to the approved LRPP;
11. Provides other necessary administrative and logistical support in all stages of LAG implementation;
12. Creates and enforce local ordinances that facilitates LAG implementation such as but not limited to exemption in securing business permit and other licenses for a period of one (1) year moratorium;
13. Ensures the commitment, support and enforcement of Barangay Resolution of the concerned BLGU's that would facilitate the over-all implementation of LAG program activities;
14. Installs **GRIEVANCE REDRESS MECHANISM** that will act on complaints regarding LAG implementation at the LGU level.

**B. The DSWD Field Office shall:**

1. Provides technical assistance through LAG process orientation and on how to facilitate Livelihood Recovery Planning;
2. Provides templates of LRPP, SIA and other required documents;
3. Validates eligible beneficiaries submitted by LGU (random validation and cross matching to other NGAs to avoid duplication and maximization of resources);
4. Reviews and evaluates Livelihood Recovery Project Proposals (LRPP);
5. Prepares Livelihood Assistance Grant (LAG) proposal and supporting documents;
6. Monitors grant utilization;
7. Provides technical support along LAG implementation;
8. Conducts regular monitoring in all phases of project implementation;
9. Coordinates with the LGU's and other stakeholders for a harmonious program implementation;
10. Ensures 100% fund release per set timeline.

**EFFECTIVITY and APPROVAL**

This SIA for the implementation of SLP in the city/municipality of \_\_\_\_\_ shall take effect immediately upon signing as jointly agreed and approved by the DSWD FO8 and LGU of \_\_\_\_\_.

*[Handwritten signature]*



In the event that any of the agreeing party wishes to terminate the agreement upon justifiable reasons, a written notice of termination shall be issued at least 30 days prior to the termination date, subject to the concurrence of the other party and provided that such termination will not prejudice the agreed and on-going LAG implementation

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2020 in Ormoc City.

DSWD FO8

LGU \_\_\_\_\_

\_\_\_\_\_  
Regional Director

\_\_\_\_\_  
Local Chief Executive

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES )  
City/ Municipality of \_\_\_\_\_ ) SS

BEFORE ME, NOTARY Public for \_\_\_\_\_ Philippines, personally appeared:

Name	Identification Document Presented	Date and Place Issued
_____	_____	_____
_____	_____	_____

All known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to that the same is their free and voluntary acts and deed and the free voluntary act and deed of the principal they represent.

The said instrument refers to the Specific Implementation Agreement consisting of four (4) pages including this acknowledgement page and signed by the parties and witness on all pages.

WITNESS my HAND and SEAL on the date and place first above written.

NOTARY PUBLIC

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of 20 \_\_\_\_\_

