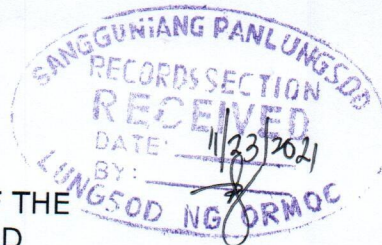


REPUBLIKA NG PILIPINAS  
SANGGUNIANG PANLUNGSOD  
LUNGSOD NG ORMOC



EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE  
FIFTEENTH SANGGUNIANG PANLUNGSOD NG ORMOC HELD  
AT THE SANGGUNIANG PANLUNGSOD SESSION HALL,  
ORMOC CITY HALL BUILDING  
ON NOVEMBER 09, 2021

**PRESENT:**

Leo Carmelo L. Locsin, Jr.  
Roiland H. Villasencio,  
Tomas R. Serafica,  
Nolito M. Quilang,  
Eusebio Gerardo S. Penserga,  
Jasper M. Lucero,  
Peter M. Rodriguez,  
Vincent L. Rama,  
Gregorio G. Yrastorza III,  
Lalaine A. Marcos,  
Esteban V. Laurente,

City Vice Mayor & Presiding Officer  
SP Member, 1<sup>st</sup> Asst. Majority Floor Leader  
SP Member, Presiding Officer "Pro-Tempore"  
SP Member, 2<sup>nd</sup> Asst. Majority Floor Leader  
SP Member  
SP Member  
SP Member  
SP Member  
SP Member  
SP Member  
Ex-Officio SP Member, Chapter President,  
Liga ng mga Barangay ng Ormoc  
Ex-Officio SP Member, Chapter President,  
Panlungsod na Pederasyon ng mga Sangguniang Kabataan ng Ormoc

**ON LEAVE:**

Benjamin S. Pongos, Jr.,

SP Member, Majority Floor Leader

**PREFATORY STATEMENT**

WHEREAS, the 15th Sangguniang Panlungsod ng Ormoc was in receipt of an endorsement from the Office of the City Mayor dated July 7, 2021 requesting for amendment of Ordinance No. 168 otherwise known as an "Ordinance Revising and Updating the City Civil Registry Fees and Charges" to empower the Local Civil Registrar to charge service fees for the Batch Request System (BREQS) of the Philippine Statistics Authority (PSA);

WHEREAS, the PSA is currently implementing the Civil Registry System IT(CRS-IT2) Project which has already establish on-line Census Serbilis Centers (Serbilis Outlets) in various locations of the Philippines to serve as service points for the decentralized servicing of requests for civil registry documents from the public;

WHEREAS, the Local Government Unit of Ormoc City, through the Office of the Civil Registrar, receives and serves requests for civil registry documents registered in the City and plans to provide a more extensive service to those that may have been registered in other localities;

WHEREAS, the PSA has developed the BATCH REQUEST QUERY SYSTEM (BREQS) – First Party System, a system for the use of the City which provides for an off-line method of encoding request for civil registry documents and submission thereof to an on-line Serbilis Outlet of the PSA;

WHEREAS, in order to properly implement and cover the cost of processing the civil registry documents, there is a need to impose and collect service fees thereof;

WHEREAS, a public hearing was conducted last September 24, 2021 in compliance of the legal requirement provided for in the Local Government Code;



WHEREFORE, on motion of SP Member Tomas R. Serafica, Chairman, Committee on Ways & Means, severally seconded by SP Members Gregorio G. Yrastorza III, Lalaine A. Marcos, Esteban V. Laurente, Joan Marbie C. Simbajon and Jasper M. Lucero; be it

RESOLVED, to enact:

**TAX ORDINANCE NO. 005  
(Series of 2021)**

**AN ORDINANCE FURTHER AMENDING SECTION 3 OF  
ORDINANCE NO. 168, SERIES OF 2011 OTHERWISE  
KNOWN AS "AN ORDINANCE REVISING AND  
UPDATING THE CITY REGISTRY FEES AND  
CHARGES".**

BE IT ORDAINED by the 15<sup>th</sup> Sangguniang Panlungsod in its Regular Session assembled, That:

**SECTION 1.** Section 3 of ORDINANCE NO. 168 is hereby amended, to read as follows:

**"SECTION 3.** For services rendered by the Office of the City Civil Registry, the following Fees shall be imposed and collected to wit:

**A. FOR THE ISSUANCE OF CERTIFICATES:**

1) Birth Certificate	PHP	50.00
2) Marriage Certificate		50.00
3) Death Certificate		50.00
4) Civil Status		50.00
5) Amended Certificate of Live Birth		200.00
6) Transcript of Civil Registry Document		200.00

**B. MARRIAGE FEES:**

1) Marriage application and processing fees	PHP	300.00
a) If one of the parties is not a Filipino Citizen		500.00
b) If both parties are not Filipino Citizens		1,000.00
2) Marriage License Form Fee (National)		2.00
3) Marriage License Fee		100.00
a) If one of the parties is not a Filipino Citizen		200.00
b) If both parties are not Filipino Citizens		500.00
4) Marriage Solemnization fee		300.00
a) If one of the parties is not a Filipino Citizen		500.00
b) If both parties are not Filipino Citizens		1,000.00
5) Registration of legal capacity to contract marriage		500.00

**C. REGISTRATION FEES ON CIVIL STATUS OF PERSONS:**

1) Registration of Legitimation, acknowledgement, Authority to use surname of the father		200.00
2) Registration of Adoption, Appointment of Guardian, and Termination thereof		300.00
3) Registration of Annulment of Marriage		1,000.00
4) Registration of Foreign Decree of Divorce and Legal Separation		1,000.00



5) Registration of Naturalization	1,000.00
6) Registration of Election of Filipino Citizenship	1,000.00
7) Registration of Voluntary Renunciation of Citizenship	500.00
8) Registration of Foreign Decree of Adoption	1,000.00
9) Registration of Judicial Determination of Citizenship	500.00
10) Registration of Affidavit (supplemental report)	200.00
11) Registration of Aliases	200.00
12) Registration of Alien	1,000.00
13) Certification of No Records and other certification	100.00
14) Other Special proceedings	500.00
15) Registration of Presumptive Death of Person	500.00
16) Registration of Affidavit of reappearance	500.00

**D. MISCELLANEOUS FEES:**

1) Affidavit of Oath of Allegiance for Philippine Citizenship	1,000.00
2) Registration of Court Orders/Decisions to correct or change the entries in the records of birth, marriages, or deaths	300.00
3) Registration of legal document for record Purposes	300.00
4) For photocopying of document and certification of correction thereof	75.00
5) Other Court Decree Registration	300.00
6) Documentation Fee	300.00
7) One (1) set Civil Registry Registration Form (Birth, Marriage, Death)	50.00
8) Civil Registry Registration Form per Pad	500.00
9) Registry of Finality/Entry of Judgment	300.00
10) Annotation Fee of Document	200.00

**E. ISSUANCE OF CIVIL REGISTRY DOCUMENTS IN SECURITY PAPERS (SECPA)**

PHP 200.00

**F. FEES ON R.A. 9048** (Change of First Name in the Certificate of Live Birth, and Correction of Clerical Error in the Certificate of Live Birth, Marriage and Death):

1) Filing Fee – Petition for Change of First Name (CFN)	PHP 3,000.00
2) Filing Fee – Petition for Correction of Clerical Error (CCE)	1,000.00
3) Processing Fee for petition	300.00
4) Petition Form	200.00
5) Migrant petition service fee (CCE)	500.00
6) Migrant Petition (CFN)	1,000.00
7) Registration of CCE and CFN	200.00

**G. SERVICE FEES FOR BATCH REQUEST SYSTEM (BREQS):**

1) Birth Certificate	
a) For PSA	PHP 155.00
b) Processing fee	100.00
2) Death Certificate	
a) For PSA	155.00
b) Processing fee	100.00



- |                               |         |
|-------------------------------|---------|
| 3) Certificate of Marriage    |         |
| a) For PSA                    | 155.00  |
| b) Processing fee             | 100.00  |
| 4) Certificate of No Marriage |         |
| a) For PSA                    | 210.00  |
| b) Processing fee             | 100.00" |

**SECTION 2. INCORPORATING CLAUSE** – All existing applicable laws, ordinances, resolutions, or issuances related and not inconsistent to the purpose for which this amendatory Ordinance has been passed and approved are deemed incorporated.

**SECTION 3. REPEALING CLAUSE** – All Ordinances and/or Resolutions, or portions thereof, inconsistent with this Ordinance are hereby repealed or modified accordingly.

**SECTION 4. SEPARABILITY CLAUSE** – If for any reason any provision of this Ordinance is declared unconstitutional or invalid by any competent court, the other parts or provisions hereof which are not affected thereby shall continue in full force and effect.

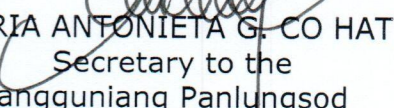
**SECTION 5. EFFECTIVITY** - This Ordinance shall take effect immediately upon approval and after compliance with necessary posting and publication requirements of Republic Act No. 7160, otherwise known as the Local Government Code of 1991.

ENACTED, November 09, 2021.

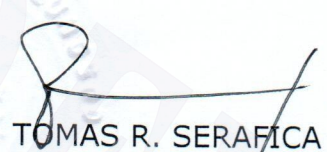
RESOLVED FURTHER, to furnish copies of this Ordinance, one each to, the City Mayor; the City Administrator; the City Legal Officer; the City Treasurer; the City Civil Registrar; the City Auditor; the Liga ng mga Barangay President; PSA; the City Local Government Operations Officer – DILG; and others concerned.

CARRIED by Nine (9) Affirmative Votes with One (1) Abstention registered, by SP Member Nolito M. Quiang.

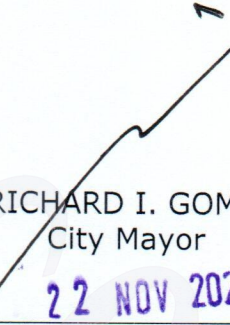
I HEREBY CERTIFY to the correctness of the above ordinance.

  
MARIA ANTONIETA G. CO HAT  
Secretary to the  
Sangguniang Panlungsod

ATTESTED:

  
TOMAS R. SERAFICA  
SP Member  
Presiding Officer "Pro-Tempore"

APPROVED:

  
RICHARD I. GOMEZ  
City Mayor

22 NOV 2021